

Focus

Language Skill

- identifying capitalization errors

Test-taking Skills

- following printed directions
- working methodically
- understanding unusual item formats
- skimming text
- indicating that an item has no mistakes

Samples A and B

Say Turn to Lesson 4a on page 28. In this lesson you will look for capitalization in sentences. Read the directions at the top of the page to yourself while I read them out loud.

Read the directions out loud to the students.

Say Let's begin with Sample A. It is two sentences divided into three parts. You are to find the part that has a mistake in capitalization. If there is no mistake, choose the last answer. No mistakes. Read the answer choices to yourself. Does one of them have a mistake in capitalization? (yes, the first one) The first answer has a mistake because Himalayas should begin with a capital letter. Fill in circle A for Sample A in the answer rows at the bottom of the page. Check to make sure your answer circle is completely filled in with a dark mark.

Check to see that the students have filled in the correct answer circle.

Say Do Sample B yourself. Mark the circle for the answer choice that has a capitalization mistake. If there is no error, choose the last answer choice. Mark the circle for your answer.

Allow time for the students to fill in their answers.

Say You should have filled in the circle for answer M, No mistakes. If you chose another answer, erase yours and fill in circle M now.

Capitalization and
Punctuation

Lesson 4a Capitalization

Directions: Fill in the space for the answer that has a capitalization mistake. Fill in the last answer space if there is no mistake.

- | | | | |
|-----------------|--|-----------------|----------------------------------|
| SAMPLE A | * A The himalayas are the tallest | SAMPLE B | J My grandfather will be |
| A | B mountains in the world. Not | B | K happy to take us to the |
| | C many people have climbed them. | | L park so we can play. |
| | D (No mistakes) | * M | (No mistakes) |



• Read each answer choice word by word. Look for a capital letter at the beginning of each sentence and for important words in a sentence.

• Be careful! Sometimes a word will begin with a capital letter when it should not.

- | | | | |
|------------|---|------------|---|
| 1 | A When I went to the library, | 5 | A 12 Olney Rd. |
| * B | I asked Mr. Jones where | B | Arnett, MD 21611 |
| | C the videotapes were located. | * C | July 7, 2003 |
| | D (No mistakes) | D | (No mistakes) |
| 2 | * J The Big Bend national Park | 6 | J Dear Skip, |
| | K is located in western Texas, | * K | did you really go hang gliding? |
| | L not far from northern Mexico. | L | It sounds scary but pretty neat. |
| | M (No mistakes) | M | (No mistakes) |
| 3 | A Marty has traveled to many | 7 | * A Fishing in Hunter Creek has been |
| | B places. He will leave on his | B | good. Mom caught a trout that |
| * C | C next trip on Saturday afternoon. | C | weighed almost three pounds. |
| | D (No mistakes) | D | (No mistakes) |
| 4 | J The Eiffel Tower is a unique | 8 | J Say hello to your folks. |
| | K structure unlike any other. | K | Your friend, |
| | L It is located in Paris, France. | L | Renita |
| * M | (No mistakes) | * M | (No mistakes) |

28 Answer rows A ● 1 ● 3 ● 5 ● 7 ●
B ● 2 ● 4 ● 6 ● 8 ●

STOP

Check to see that the students have filled in the correct answer circle.

*TIPS

Say Now let's look at the tips.

Have a volunteer read the tips aloud.

Say Look at each word in the sentence. Be sure the first word in a sentence and important words in a sentence are capitalized. And don't forget, sometimes the mistake will be a word that begins with a capital letter when it should not.

Discuss with the students the error types they should be looking for. The first word in a sentence and important words within a sentence should be capitalized.

Practice

Say Now you will do the Practice items. Remember to look carefully at all of the answer choices for a capitalization mistake. Make sure you fill in the circles in the answer rows with dark marks. Do not write anything except your answer choices in your books. Completely erase any marks for answers that you change. Work until you come to the STOP sign at the bottom of the page. Any questions? Start working now.

Allow time for the students to fill in their answers.

Say It's time to stop. You have finished Lesson 4a.

Review the answers with the students. It will be helpful to discuss the errors in the items and the rules for capitalization. If any questions caused particular difficulty, work through each of the answer choices.

Have the students indicate completion of the lesson by entering their scores for this activity on the progress chart at the beginning of their books.

Unit 4

Capitalization and Punctuation

Lesson 4a Capitalization

Directions: Fill in the space for the answer that has a capitalization mistake. Fill in the last answer space if there is no mistake.

- 1** **A** The himalayas are the tallest mountains in the world. Not many people have climbed them. **D** (No mistakes)
- 2** **J** My grandfather will be happy to take us to the park so we can play. **M** (No mistakes)



- Read each answer choice word by word. Look for a capital letter at the beginning of each sentence and for important words in a sentence.
- Be careful! Sometimes a word will begin with a capital letter when it should not.

- 3** **A** When I went to the library, I asked Mr. Jones where the videotapes were located. **D** (No mistakes)
- 4** **J** The Big Bend national Park is located in western Texas, not far from northern Mexico. **M** (No mistakes)
- 5** **A** 12 Olney Rd. Arnett, MD 21611
C July 7, 2003
D (No mistakes)
- 6** **J** Dear Skip,
K did you really go hang gliding?
L It sounds scary but pretty neat.
M (No mistakes)
- 7** **A** Fishing in Hunter Creek has been good. Mom caught a trout that weighed almost three pounds. **D** (No mistakes)
- 8** **J** Say hello to your folks.
K Your friend,
L Renita
M (No mistakes)

STOP

28 Answers: A ● 1 ● 3 ● 5 ● 7 ●
B ● 2 ● 4 ● 6 ● 8 ●

Focus

Language Skill

- identifying capitalization errors

Test-taking Skills

- following printed directions
- working methodically
- understanding unusual item formats
- skimming text
- indicating that an item has no mistakes

Samples A and B

Say Turn to Lesson 4b on page 29. This is another lesson about capitalization. Read the directions at the top of the page to yourself while I read them out loud.

Read the directions out loud to the students.

Say Let's begin with Sample A. It is one sentence divided into three parts. You are to find the part that has a mistake in capitalization. If there is no mistake, choose the last answer, No mistakes. Read the answer choices to yourself. Does one of them have a mistake in capitalization? (yes, the third one) The third answer has a mistake because the word Rocky should begin with a capital letter. This is part of the name of a mountain range, the Rocky Mountains, which is a proper noun. Fill in circle C for Sample A in the answer rows at the bottom of the page. Check to make sure your answer circle is completely filled in with a dark mark.

Check to see that the students have filled in the correct answer circle.

Say Do Sample B yourself. Mark the circle for the answer choice that has a capitalization mistake. If there is no error, choose the last answer choice. Mark the circle for your answer.

Allow time for the students to fill in their answers.

Capitalization and
Punctuation

Lesson 4b Capitalization

Directions: Fill in the space for the answer that has a capitalization mistake. Fill in the last answer space if there is no mistake.

- Sample A
- A Last summer, Ken's family traveled by car to the rocky Mountains.
 B family traveled by car to the rocky Mountains.
 C to the rocky Mountains.
 D (No mistakes)

- Sample B
- J My favorite television program is on monday night.
 K program is on monday night.
 L It starts at eight o'clock.
 M (No mistakes)



- Skim the answers, then go back and read them more slowly. The meaning of the sentence will help you find a word that should be capitalized.

- 1 A Jane said, "it doesn't matter who goes first."
 B matter who goes first.
 C We can all take turns."
 D (No mistakes)

- 2 J Next saturday we're going to a restaurant that serves over twenty different kinds of chili.
 K a restaurant that serves over twenty different kinds of chili.
 L twenty different kinds of chili.
 M (No mistakes)

- 3 A We called the fire station to report that a kitten was stuck in a tree at 342 Banbury street.
 B report that a kitten was stuck in a tree at 342 Banbury street.
 C in a tree at 342 Banbury street.
 D (No mistakes)

- 4 J Gymnaot Nadia Comaneci went to the Olympics when she was 14.
 K to the Olympics when she was 14.
 L she earned the first perfect score.
 M (No mistakes)

- 5 A Alice Meynell of england was the first female to race horses professionally.
 B was the first female to race horses professionally.
 C race horses professionally.
 D (No mistakes)

- 6 J At the zoo's entrance we studied the map, "let's start with the penguins," I said.
 K studied the map, "let's start with the penguins," I said.
 L with the penguins," I said.
 M (No mistakes)

- 7 A My uncle says writers can find helpful information in a book called the writer's guide.
 B find helpful information in a book called the writer's guide.
 C book called the writer's guide.
 D (No mistakes)

- 8 J We moved to Poplar Avenue, which is only four blocks from my dad's office.
 K Avenue, which is only four blocks from my dad's office.
 L blocks from my dad's office.
 M (No mistakes)

Answers A ● 1 ● 3 ● 5 ● 7 ●
 B ● 2 ● 4 ● 6 ● 8 ●

STOP

29

Say You should have filled in the circle for answer K. The word Monday should begin with a capital letter because it is a proper noun. If you chose another answer, erase yours and fill in circle K now.

Check to see that the students have filled in the correct answer circle.

★TIPS

Say Now let's look at the tips.

Have a volunteer read the tips aloud.

Say For each item, begin by skimming the answers, then go back and read them more slowly. The meaning of the sentence will help you find a word that should be capitalized. The second time you read the answer, look at each word carefully.

Remind the students that the first word in a sentence and important words within a sentence should be capitalized.

Practice

Say Now you will do the Practice items. Remember to look carefully at all of the answer choices for a capitalization mistake. Make sure you fill in the circles in the answer rows with dark marks. Do not write anything except your answer choices in your books. Completely erase any marks for answers that you change. Work until you come to the STOP sign at the bottom of the page. Any questions? Start working now.

Allow time for the students to fill in their answers.

Say It's time to stop. You have finished Lesson 4b.

Review the answers with the students. It will be helpful to discuss the errors in the items and the rules for capitalization. If any questions caused particular difficulty, work through each of the answer choices.

Have the students indicate completion of the lesson by entering their score for this activity on the progress chart at the beginning of the book.

Unit 4

Capitalization and Punctuation

Lesson 4b Capitalization

Directions: Fill in the space for the answer that has a capitalization mistake. Fill in the last answer space if there is no mistake.

- | | | | |
|---------------|------------------------------------|---------------|--|
| SAMPLE | A Last summer, Ken's | SAMPLE | J My favorite television |
| A | B family traveled by car | B | * K program is on monday night. |
| | * C to the rocky Mountains. | | L It starts at eight o'clock. |
| | D (No mistakes) | | M (No mistakes) |



*** Skim the answers, then go back and read them more slowly. The meaning of the sentence will help you find a word that should be capitalized.**

- | | | | |
|-----------|--|-----------|--|
| 1* | A Jane said, "it doesn't | 5* | A Alice Meynell of england |
| | B matter who goes first. | | B was the first female to |
| | C We can all take turns." | | C race horses professionally. |
| | D (No mistakes) | | D (No mistakes) |
| 2* | J Next saturday we're going to | 6 | J At the zoo's entrance we |
| | K a restaurant that serves over | | * K studied the map. "let's start |
| | L twenty different kinds of chili. | | L with the penguins," I said. |
| | M (No mistakes) | | M (No mistakes) |
| 3 | A We called the fire station to | 7 | A My uncle says writers can |
| | B report that a kitten was stuck | | B find helpful information in a |
| | * C in a tree at 342 Banbury street. | | * C book called <i>the writer's guide</i> . |
| | D (No mistakes) | | D (No mistakes) |
| 4 | J Gymnast Nadia Comaneci went | B | J We moved to Poplar |
| | K to the Olympics when she was 14. | | K Avenue, which is only four |
| | * L she earned the first perfect score. | | L blocks from my dad's office. |
| | M (No mistakes) | | * M (No mistakes) |

Answer rows A ● 1 ● 3 ● 5 ● 7 ●
B ● 2 ● 4 ● 6 ● 8 ●

STOP

29