High-Performance Writing— **Intermediate Report Writing**	Lessons									
	1	2	3	4	5	6	7	8	9	10
Uses brainstorming to formulate research questions	✔									
Understands the difference between a scientific name and a common name	✔									
Uses previous knowledge to begin research	✔			✔						
Makes and uses a graphic organizer to categorize research information	✔				✔					
Understands and uses vocabulary specific to the research such as *appearance, diet, habitat, enemies, habits, reproduction,* and *preservation*	✔				✔					
Formulates research questions to be answered	✔									
Writes research question cards	✔									
Uses indexes in books to locate information		✔								
Understands how to alphabetize		✔				✔	✔			
Understands the format of an index (main entries and subentries)		✔								
Understands what italic type is and why it is used in an index		✔								
Understands how to use the page references in an index		✔								
Sorts question cards into categories		✔								
Makes an outline for a research report		✔				✔				
Understands what Roman numerals are and how they are used in an outline		✔				✔			✔	
Understands that a variety of sources may be used for a research report			✔	✔						
Understands the format for writing source cards for a research report			✔	✔						
Makes source cards for encyclopedias, books, magazines, the Internet, and expert opinion			✔	✔						
Uses correct format for writing source cards			✔							
Writes titles of books and magazines and Internet sites correctly			✔	✔						
Understands how to use a library catalog system			✔							
Uses a table of contents to find information in a book			✔							
Understands how to use a computer to do an online search for information			✔							
Understands that two simple sentences may be combined with *and* to make a compound sentence				✔	✔			✔		
Understands that a sentence begins with a capital letter and ends with an end mark				✔	✔					
Uses question cards to record information for a research report				✔	✔					
Understands that words such as *and, but,* and *or* may be used to combine sentences or parts of sentences					✔					
Makes a map to accompany a research report						✔				
Understands the purpose of a map key						✔				
Makes a key for a map to accompany a research report						✔				
Understands how to sort question and information cards to write a research report						✔				
Revises a research report outline after completing research						✔				
Writes an introduction for a research report						✔				
Writes content paragraphs for a research report						✔				
Writes a conclusion for a research report						✔				
Uses an outline to write a research report						✔	✔			
Understands the purpose of a reference page in a research report								✔		
Makes a reference page for a research report								✔		
Makes a cover for a research report, including title, author, and illustration									✔	
Edits a research report									✔	
Uses a caret to insert text									✔	✔
Write effective opening sentences									✔	
Understands the need to vary the first words of sentences in a paragraph									✔	
Uses transition sentences that lead into the following paragraph									✔	
Understands the purpose of an outline page in a research report										✔
Combines sentences where possible										✔
Makes an outline page for a research report using the outline format										✔
Participates in peer editing										✔

Proofreads a research report using a proofreading checklist							✔	
Publishes a research report, including binding and paging							✔	
Makes a title page for a research report								✔
Presents a research report								✔