Wonders - FAQ

1. **What is *Wonders*?**

   Wonders is a comprehensive K-6 English Language Arts program. The program has been designed to teach early learners foundational skills and help develop their love of reading, and to inspire older students with great online and offline content, literature, and guidance to help prepare them for upper grades. *Wonders* is built with the latest school standards and learning research to help each student succeed.

2. **How do I access digital resources?**

   First, contact your school or district administrator for your 7-digit registration code. Then, register for digital access by going to my.mheducation.com. Select "create an account." From there, fill out the short form. Once set up, you will be able to access *Wonders* content by going to the same URL listed above.

3. **What are the system requirements for the *Wonders* digital platform?**

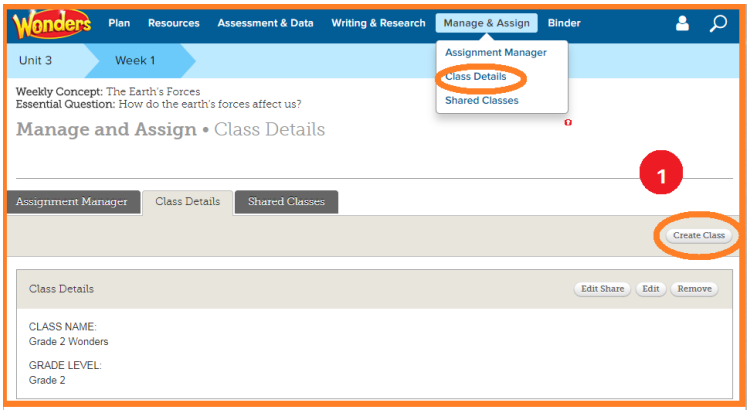
   The *Wonders* digital platform is compatible with all major operating systems. You can find the minimum desktop and mobile system requirements here: http://help.k12.mhedu.com/systemcheck/

4. **What is Smart Start and where can I find it?**

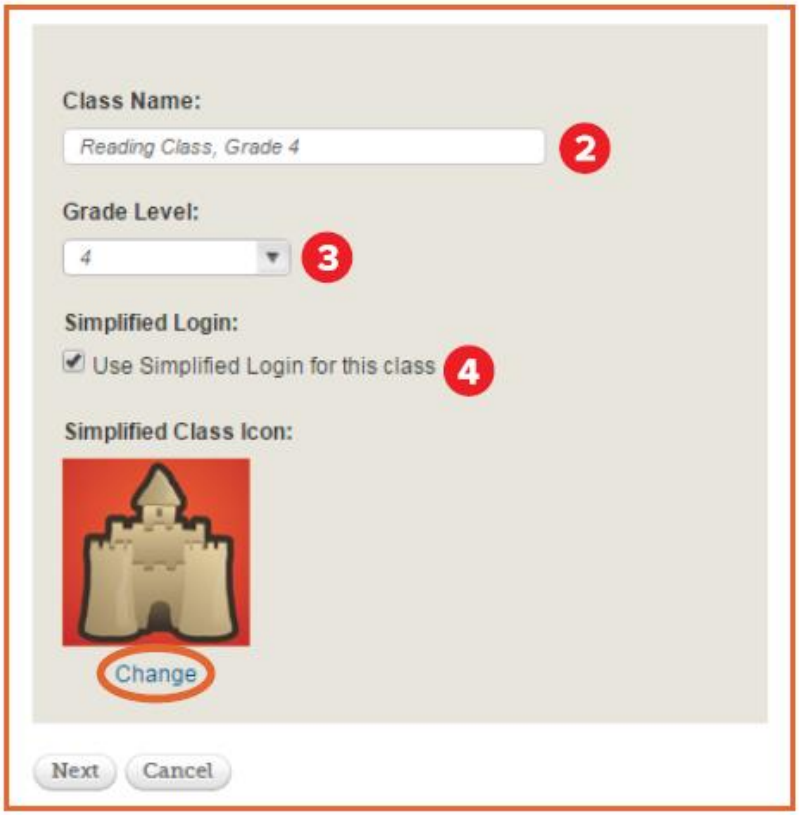
   Smart Start is a *Wonders* quick-start program you can use at the beginning of the year to kick-start your use of *Wonders* and help introduce students to the program. You can find the Start Smart resources and PDFs in the *Wonders* digital platform by choosing Unit 0 from your Teacher Dashboard.

5. **How do I create a new class/calendar?**

   - To create a new class, select "Manage & Assign→Class Details" from the top menu, then click "Create Class".

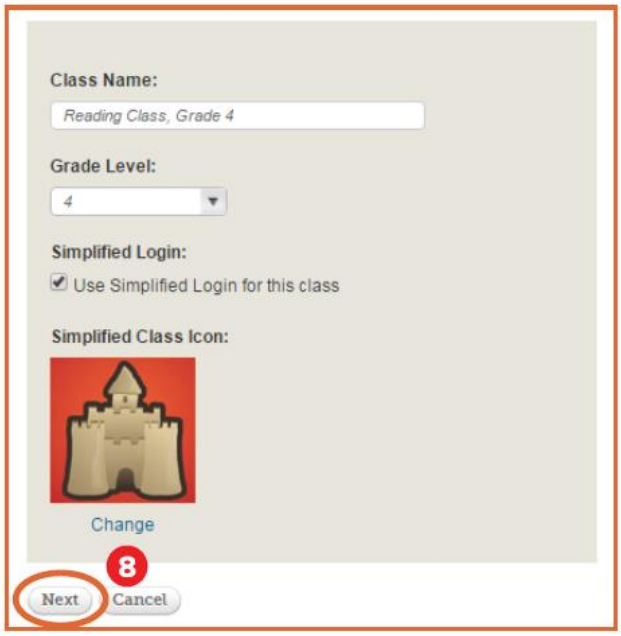


   - Enter the new Class Name as it will appear on your class drop-down list.
   - Select the Grade Level.

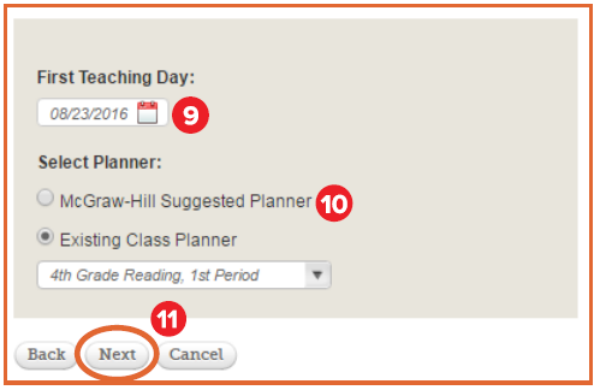


- If you are choosing a simplified login, select Use Simplified Login for this class. Simplified logins allow students who are beginning readers to access the Wonders digital platform through an easy-to-remember icon and a pictorial password.
- To select a different icon, click Change. Manage Classes and Students
- Select a class icon.
- Click OK.

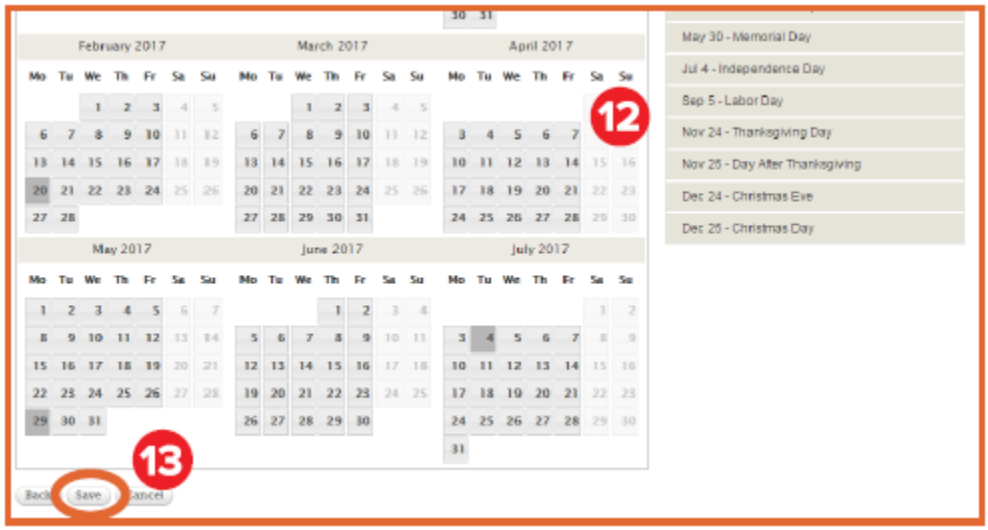
- Click Next.



- Select the First Teaching Day. The date defaults to the current day. Change the date to your first teaching day.
- Select the Planner.
    - Select the McGraw-Hill Suggested Planner for the recommended lesson plans and dates.
    - Select an Existing Class Planner from the drop-down list to use a planner from another class.
- Click Next.



- Enter in all non-teaching days. National holidays will automatically be grayed out. You can manually select additional non-teaching days. Those days will turn blue.
    - Click Save.



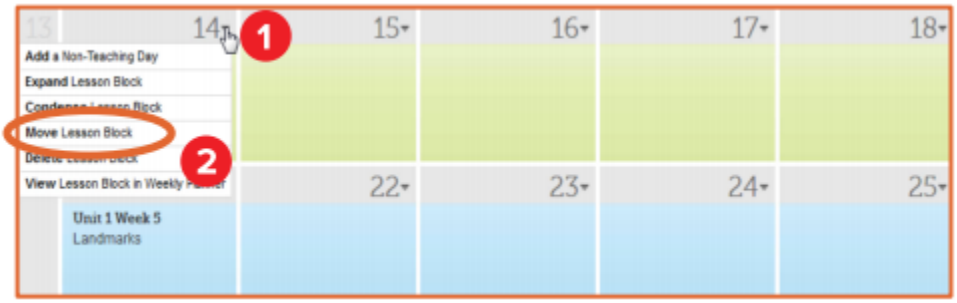
6. **How can I create a school or district calendar?**

An administrator can create a class and set up the calendar/planner (as outlined in the **How do I create a new class/calendar** question above) and then share that class with a school or district. Teachers can copy a class when they go to create a new class.

7. **How do I adjust dates on the calendar?**

District dates should already be setup by your administration, but you can adjust dates on the calendar by doing the following:

- Click the drop-down arrow next to the applicable day in the calendar view of your planner (under the Plan tab)
- Click "Move Lesson Block".



- Select an applicable highlighted day. Each highlighted day on the calendar marks the start of an instructional week. You can only move a lesson block to those highlighted days.

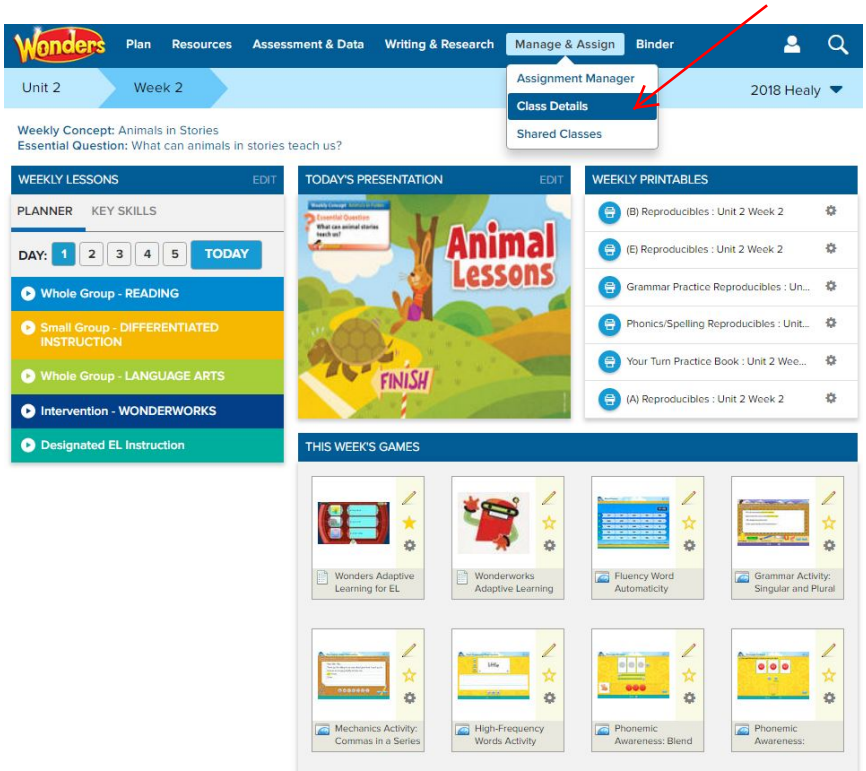
- Click OK. Organize the Calendar.
- Click OK.

You can find this and more information regarding the Calendar function in the Organize the Calendar PDF (search for "organize the calendar").

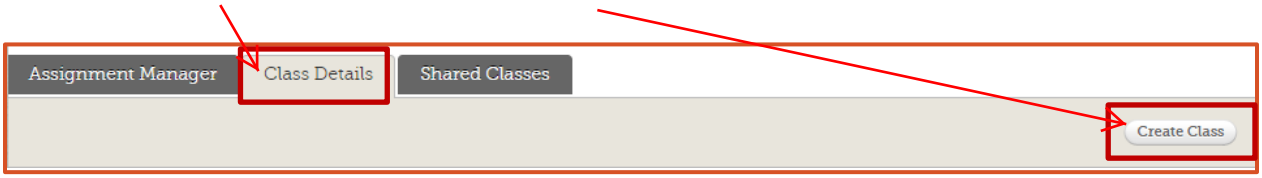
8. How can I carry over customizations from a previous year to a new year?

If you want to save and reuse previous year's materials, you will need to copy your existing class materials when you create a new class. Follow these steps:

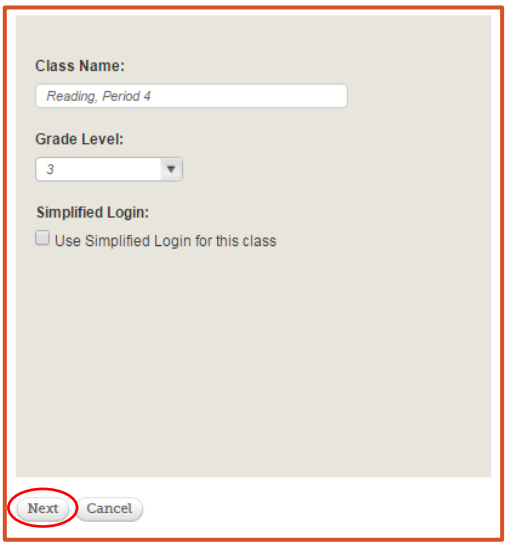
1. Select "Manage & Assign→Class Details" from the top menu of the Teacher Dashboard.



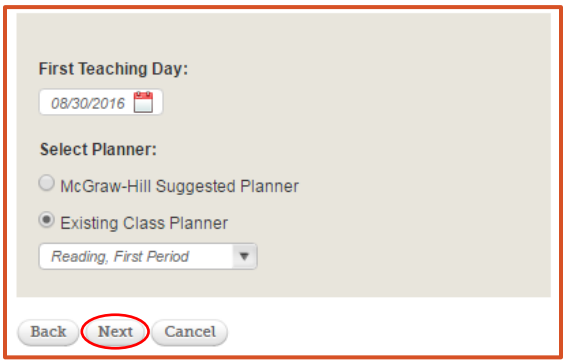
2. Click the "Class Details" tab and then "Create Class".



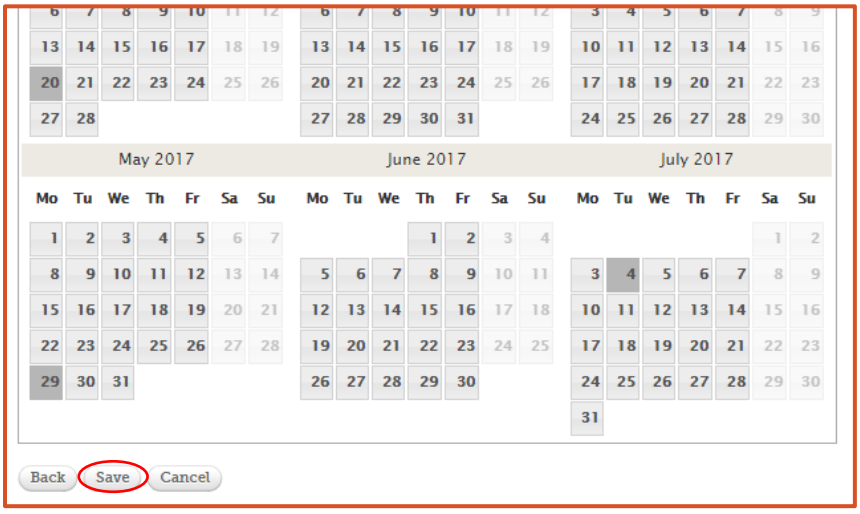
3. On the Set-Up Wizard, name your new class and choose the grade level. Then, click Next.



4. On the second screen, indicate the First Teaching Day, and then select Existing Class Planner. In the drop-down list, select the class you want to copy. Then, click Next.



5. On the final page of the Set-Up Wizard, complete the calendar for next year's class, including holidays and non-teaching days. Then, click Save.

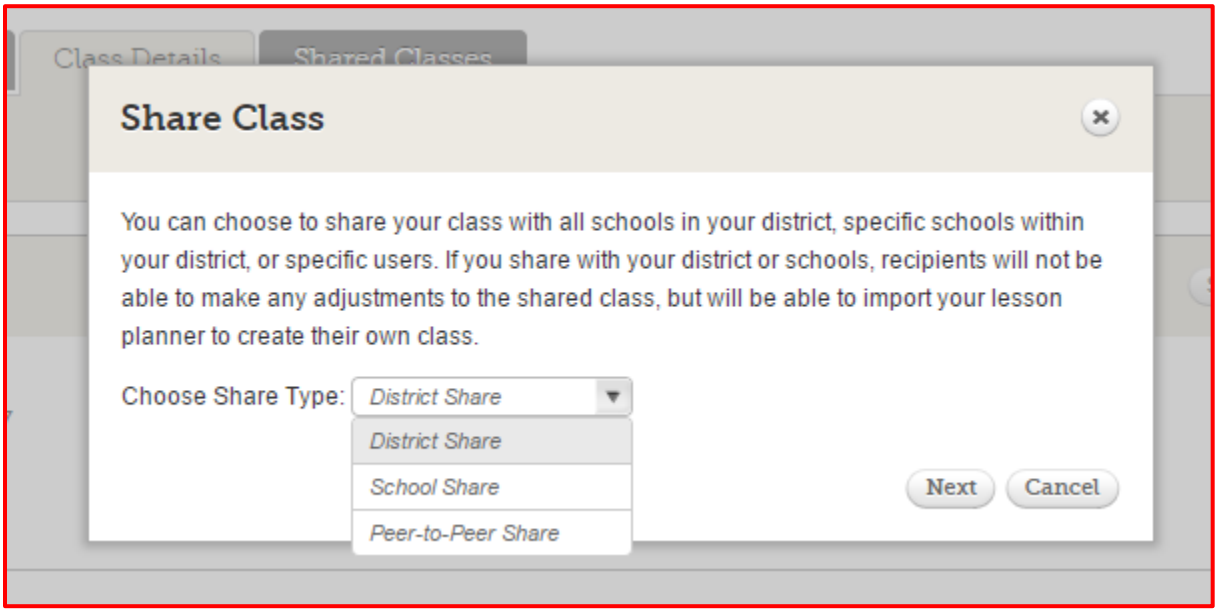


When you create a new class with an existing planner, it retains the following class materials:

- The planner: this keeps lessons that had been aligned to specified days/weeks/units as well as lessons currently in the Lesson Bin.
- Notes and adjusted resources on lessons
- My Favorites files are retained in Resources
- **NOTE: This does not retain customized presentations.**

9. How can I share classes with another teacher/admin?

You can share classes with other *Wonders* teachers by going to the "Manage and Assign" tab at the top of your Teacher Dashboard. To help with this, you should view the "Manage and Assign: Share Classes" video--just search "manage and assign video" in the search bar at the top of the page. For admins, the process is similar but they will have more options.

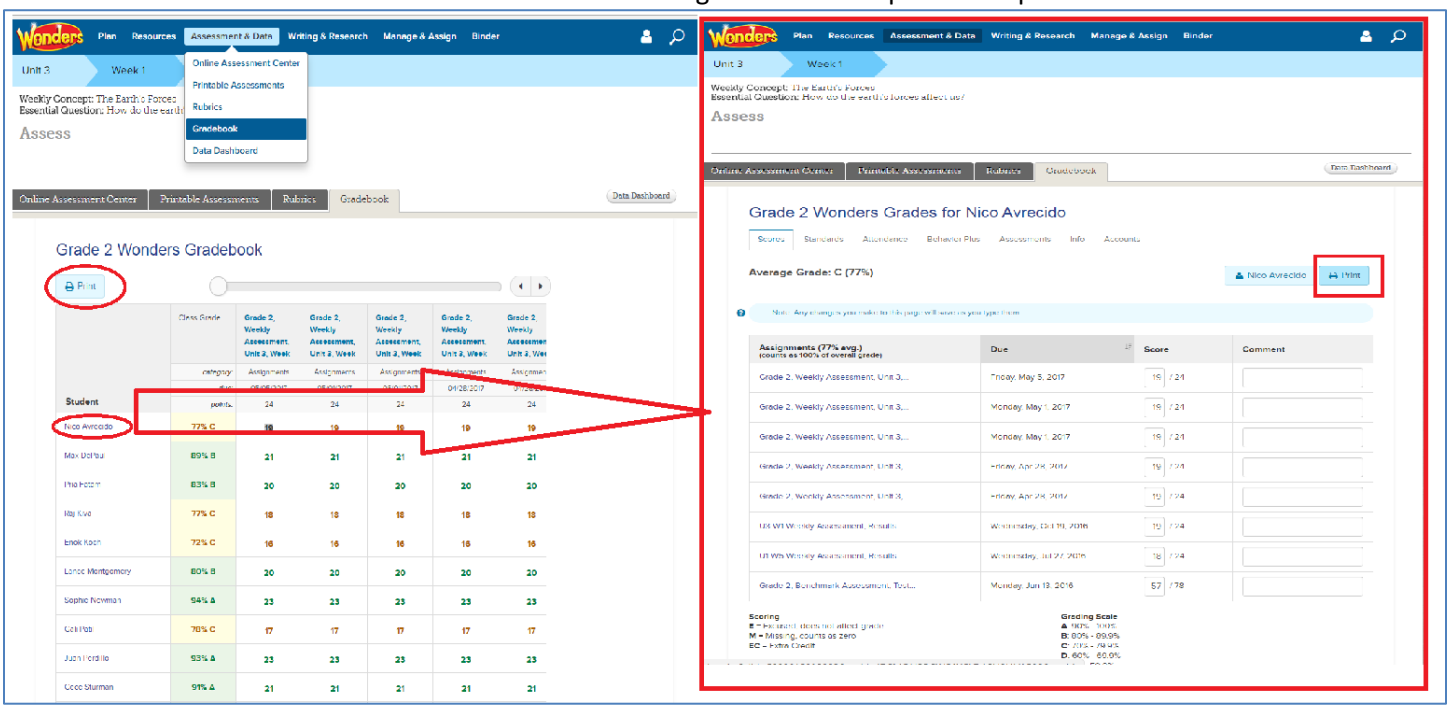


10. Where do I find word lists and spelling resources?

You can view and download word lists and spelling resources from within each unit's "Weekly Printables" section. You can also use the search box at the top right of the site to locate all the various unit's word lists and spelling resources.

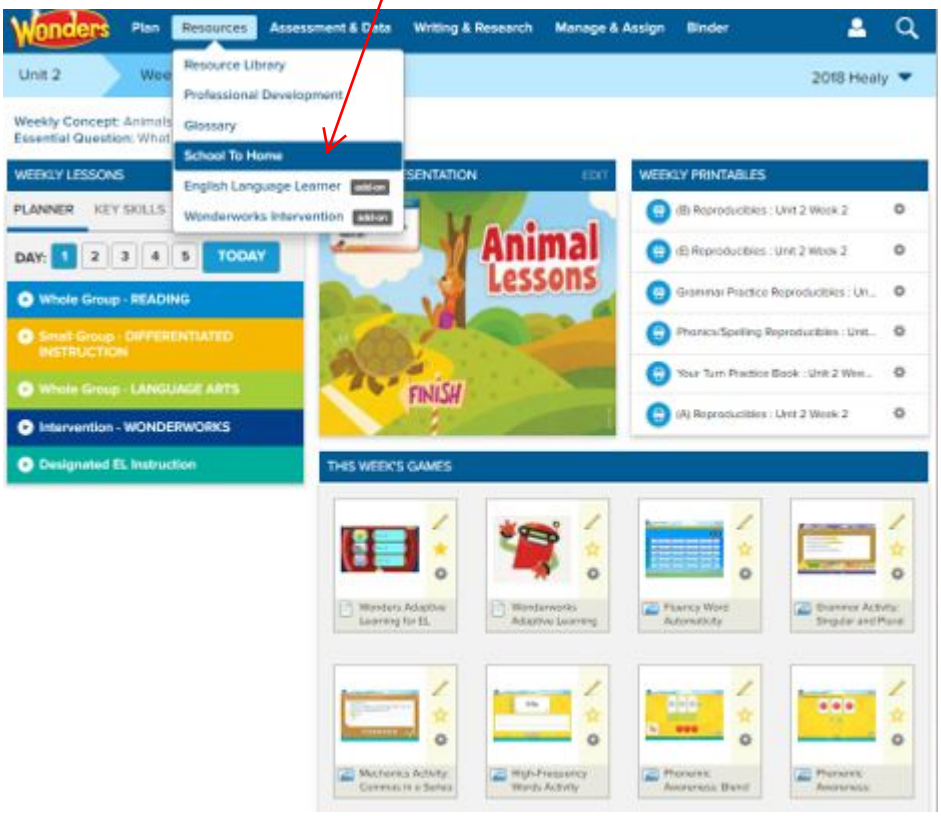
11. How do I print or create assessment reports for students/parents?

Creating assessment reports for students and parents is easy using the Gradebook tool. You can print all your students' names and scores on assessments or select a single student and print his report.



12. How do I print or create school-to-home/parent letters?

School-to-home letters automatically appear in the Student Workspace, based on the teacher's calendar/ planner, where they can be accessed by students and family members; they are also accessible as PDFs in the T**eacher Dashboard-->Resources-->School to Home**. These letters are available in several languages – English, Spanish, Haitian, Vietnamese, Chinese, Arabic, Tagalog, Hmong, and Korean – within the Home-School connection book, or its online PDF version.



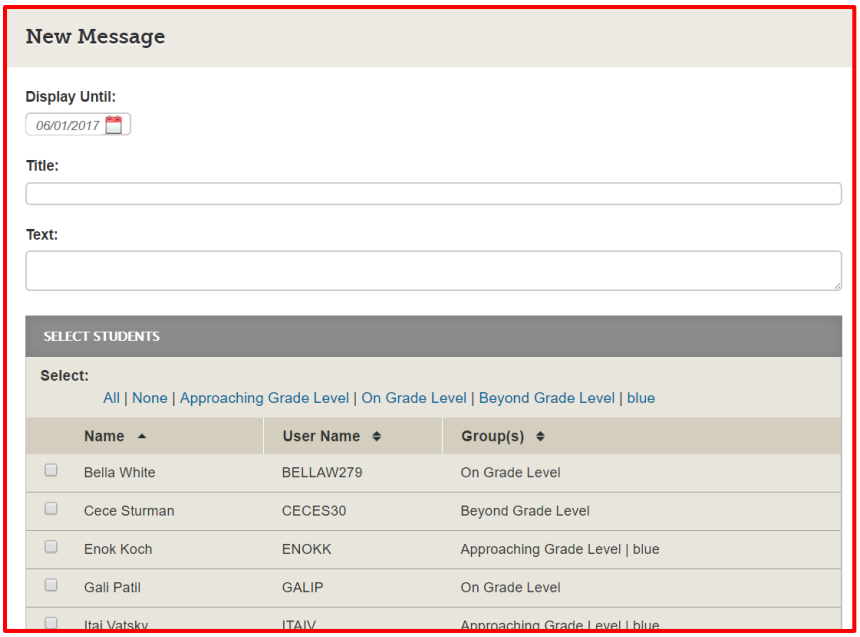
You may edit the text of the automatic school-to-home letters, but only before they are automatically delivered to students. The delivery dates are based on your planner; letters are sent automatically the day before Day 1 of a new week of instruction.

To edit, select "Customize" from the letter that shows up in the "For the Week" tab.
Note: the "Customize" button will disappear once that week's letter has been delivered.

To create additional messages you may wish to send home, use the **My Messages** tab. You can create new messages, such as reminders to return a permission form for a field trip or a letter to parents about something great their kid did in school that day.

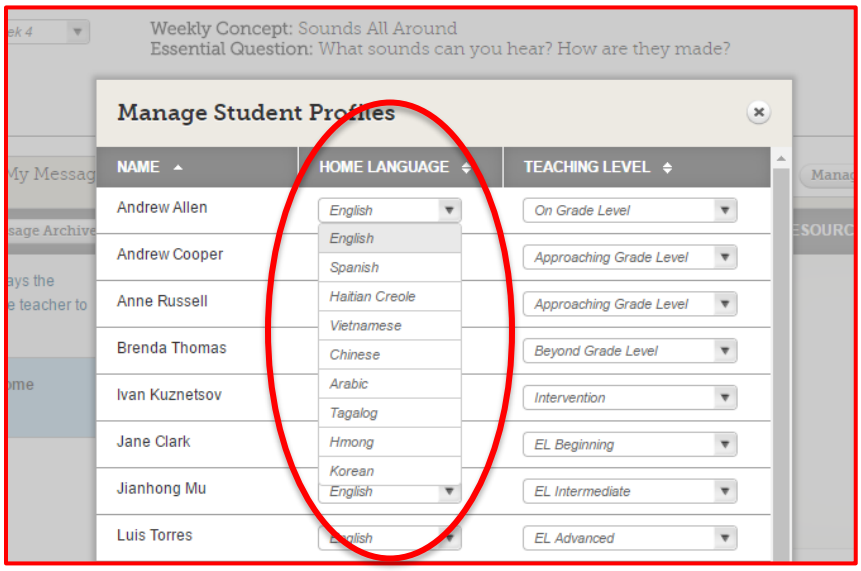
On the next screen click the "New Message" button

From this screen, you can edit the message and select which students, or group of students, will receive it. The messages sent this way are delivered right to each student's message center and are archived there for later viewing by students and their family members.



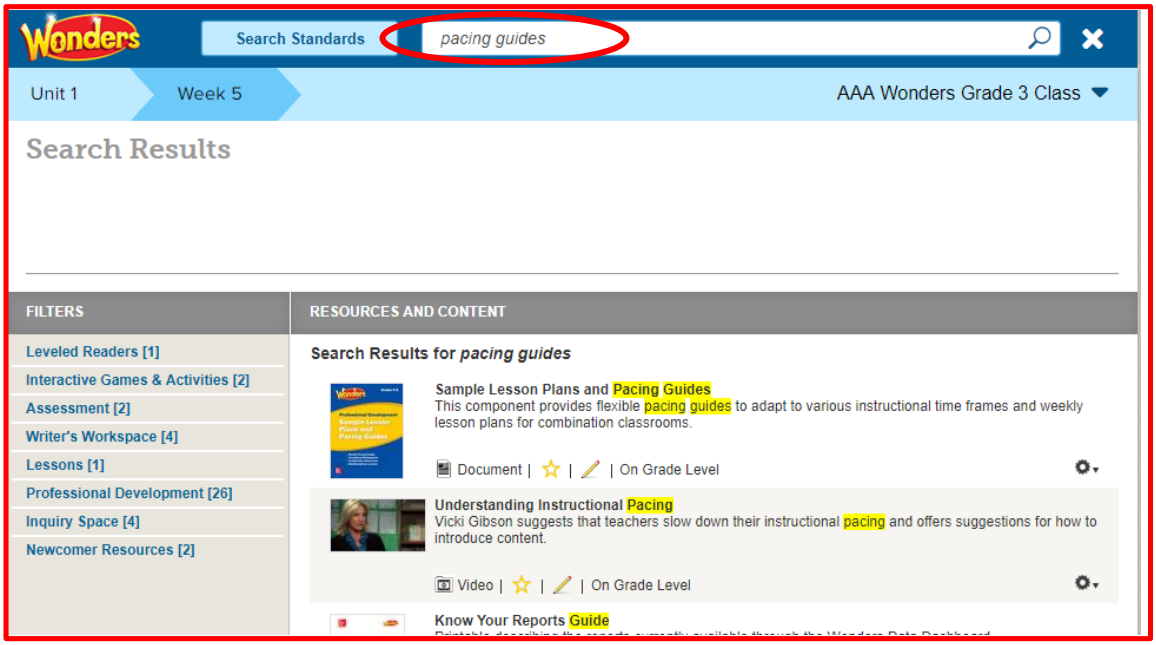
13. How do I select a language for school-to-home letters?

Once in the “My Messages” section, described above, click on the “Manage Student Profiles” button to bring up the following pop-up that allows you to select from one of the available languages.



14. Where can I find guidance on how to pace lessons to fit my instructional time?

You can find sample lessons and pacing guides in the *Wonders* Professional Development Sample Lesson Plans and Pacing Guides book. Enter "pacing guides" in the search bar at the top of the screen. There are also several other resources available that you will find in the search results.

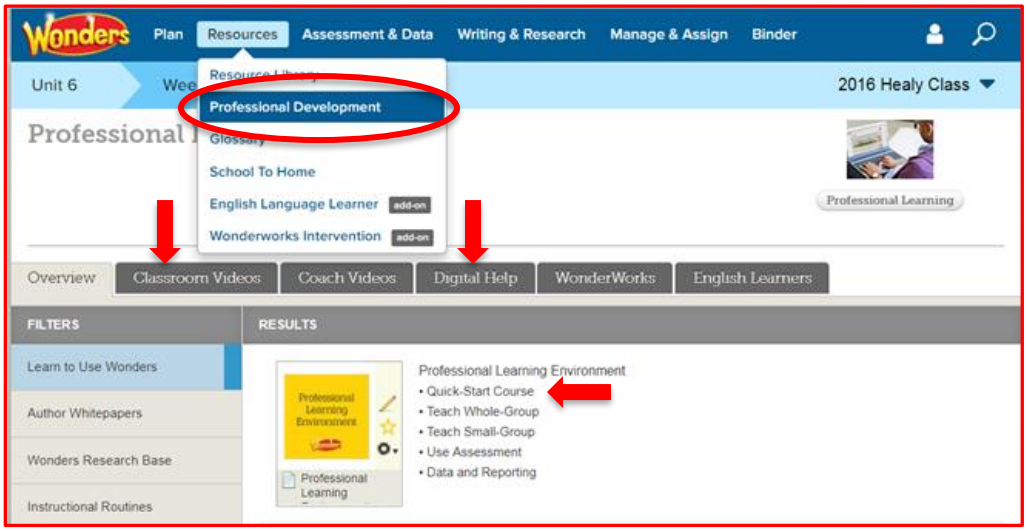


15. How can I access model classroom videos, instructional coaching videos, and online learning modules that support my teaching with *Wonders*?

The Professional Development resources are accessed from the Resources tab: **Resources > Professional Development**

This is where you can access the *Wonders* Professional Learning Environment, which includes the Quick-Start Course and learning modules for teaching whole-group and small-group instruction, as well as using assessment and data.

You can also access a robust library of classroom and coach videos organized by instructional topic, as well as a comprehensive section of Digital Help videos.

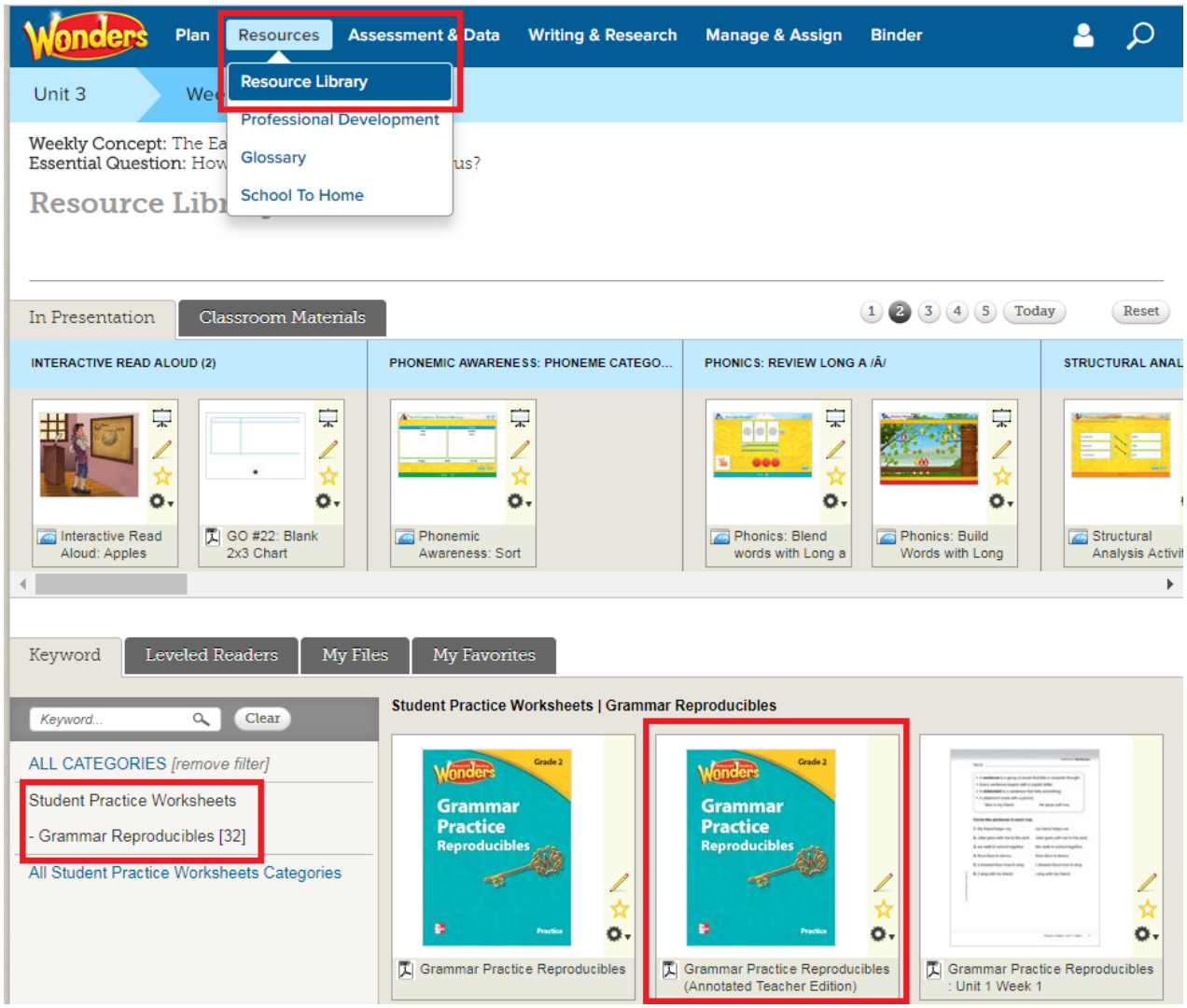


16. Where do I find the answer keys for the workbooks?

You can access the answer keys by following this pathway:

Resources tab>Resource Library > Student Practice Worksheets. Here, you can filter by unit and week.

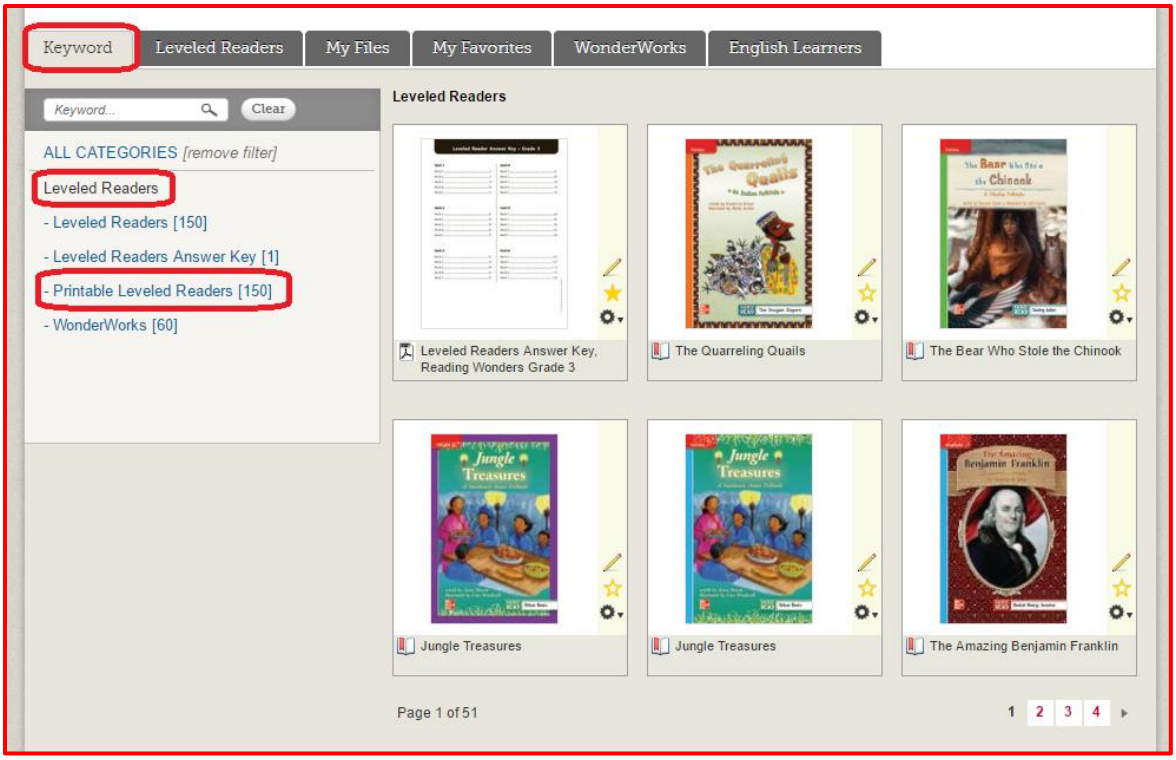
Alternatively, you can use the search tool to locate them by entering “answer keys.”

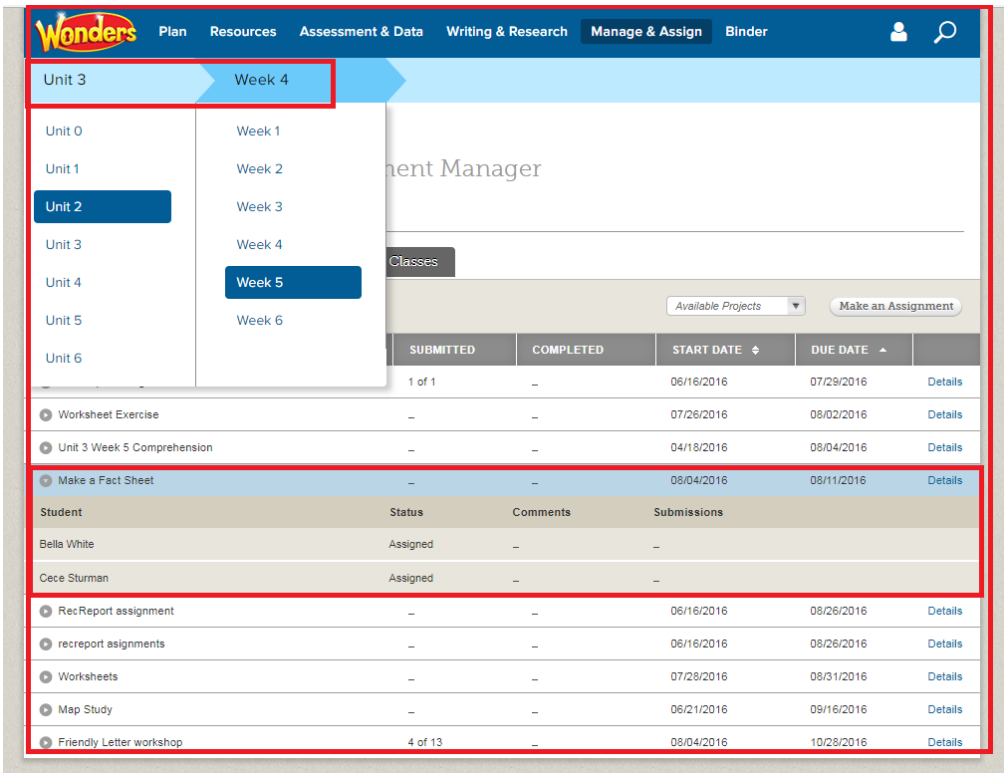


17. How do I print the leveled readers?

The Leveled Readers are available as interactive workbooks with audio, but they are also available as static PDFs which can be printed. Follow this pathway for the printable PDFs:

Resources > Resource Library > Keyword: Leveled Readers (not the Leveled Readers tab) > Printable Leveled Readers



18. **How can I view student work?**

You can see student submissions under the "Manage & Assign" tab. By selecting the appropriate Unit/Week, you'll have access to all of the submissions by student for the corresponding assignment.