

USING THE COURSE PLACEMENT CHECK

The Course Placement Check recommends which *ALEKS* course students should begin in for the best learning experience. It can be turned on for new and existing classes and Master Templates and is available for Middle School and High School courses only.

Turn on the Course Placement Check for a Class (Instructor)

While creating a new class | During Part 2 (Class Options) locate the Course Placement Check section. Select the option **Include Course Placement Check** and continue to create the class. *When students enter the class, the first thing they will do is complete the Course Placement Check.*

Course Placement Check ⓘ

☒ Include Course Placement Check

☐ Course Placement Check must be completed at the institution

☐ Do not include Course Placement Check at this time

Tip: After taking the Course Placement Check, students should wait at least 1-2 days before taking the Initial Knowledge Check.

In an existing class | From the class dashboard, open the Class Administration menu and select **Class Summary**. Locate the Class Options section and select **Edit**. Select the option **Include Course Placement Check**. Select **Save**. *The next time students log in to the class, they will be prompted to take the Course Placement Check.*

Class Options ⓘ Edit

Incoming Student Options: **Carry Over Progress - Student progress carries over to the new class**

Unenrolled Students: **Hide**

Course Placement Check: **Off**

Graphing Calculator: **On**

Class Options
(Course Placement Check is OFF)

Class Options ⓘ Edit

Incoming Student Options: **Carry Over Progress - Student progress carries over to the new class**

Unenrolled Students: **Hide**

Course Placement Check: **On**

Graphing Calculator: **On**

Class Options
(Course Placement Check is ON)



Turn on the Course Placement Check for a Class (Instructor)

Restrict the Location of the Course Placement Check

If an IP address is set in the school's Account Summary, you may also select the option *Course Placement Check must be completed at the institution*.

Course Placement Check ⓘ

☒ Include Course Placement Check

☒ Course Placement Check must be completed at the institution

☐ Do not include Course Placement Check at this time

Class Options Edit

Incoming Student Options: **Carry Over Progress - Student progress carries over to the new class**

Unenrolled Students: **Hide**

Course Placement Check: **On**

☒ Course Placement Check must be completed at the institution

Graphing Calculator: **On**

Class Options
(Course Placement Check is ON
and must be taken at institution)

Turn on the Course Placement Check for a Master Template (District or School Administrator)

While creating a new Master Template | During Part 2 (Master Template Options) locate the Course Placement Check section. Select the option **Include Course Placement Check** and continue to create the Master Template.

In an existing Master Template | From the Master Template Summary, locate the Master Template Options section and select **Edit**. Select the option **Include Course Placement Check**. Select **Save**.

Master Template Options Edit

Incoming Student Options: **Carry Over Progress - Student progress carries over to the new class**

Exception ⓘ

Unenrolled Students: **Hide**

Course Placement Check: **Off**

Graphing Calculator: **On**

Master Template Options
(Course Placement Check is OFF)

Master Template Options Edit

Incoming Student Options: **Carry Over Progress - Student progress carries over to the new class**

Exception ⓘ

Unenrolled Students: **Hide**

Course Placement Check: **On**

Graphing Calculator: **On**

Master Template Options
(Course Placement Check is ON)

Tip: Administrators should notify instructors who teach classes linked to the Master Template so they are aware that students will be prompted to take the Course Placement Check.

Turn on the Course Placement Check for a Master Template

(District or School Administrator)

Lock the Course Placement Check Settings in a Master Template

To lock the Course Placement Check settings, locate the Lockout Options in the Master Template Summary, then select **Edit**.

Lockout Options

Class Content: **Not Locked**

Course Placement Check: **Not Locked**

Assignments: **Not Locked**

Incoming Student Options: **Not Locked**

Edit

Course Placement Check options are not locked

Select the box to Lock the Course Placement options

Class Content

☐ Lock the class content (including Modules) in this Master Template

Learn more

Assignments

☒ Lock the Course Placement Check options in this Master Template

Learn more

☐ Lock the assignments in this Master Template

Learn more

Incoming Student Options

☐ Lock Incoming Student Options in this Master Template to prevent individual instructors from changing these options for linked classes

Lockout Options

Class Content: **Not Locked**

Course Placement Check: **Locked**

Assignments: **Not Locked**

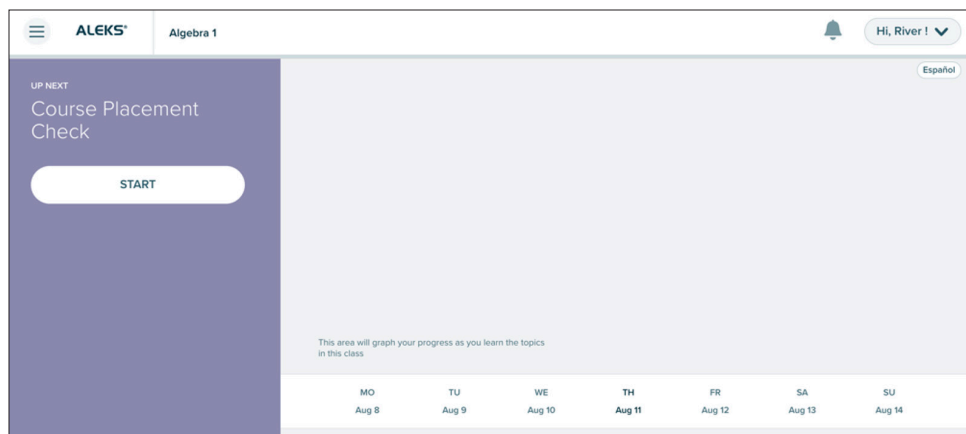
Incoming Student Options: **Not Locked**

Edit

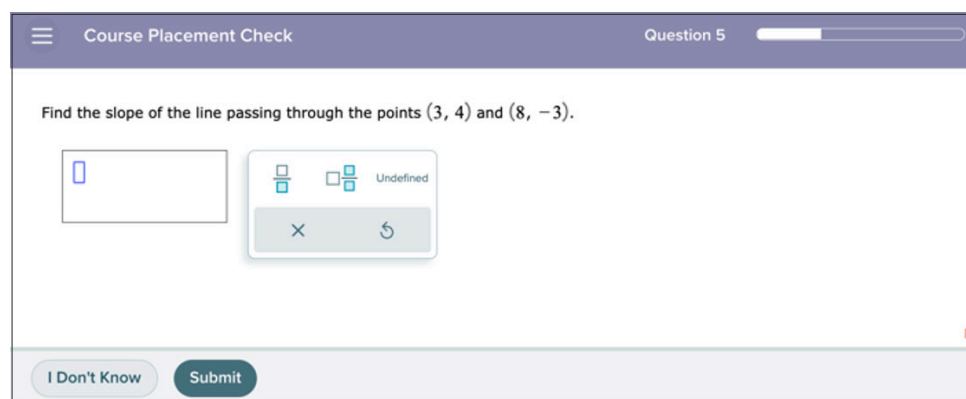
Course Placement Check options are locked

Take the Course Placement Check (Student)

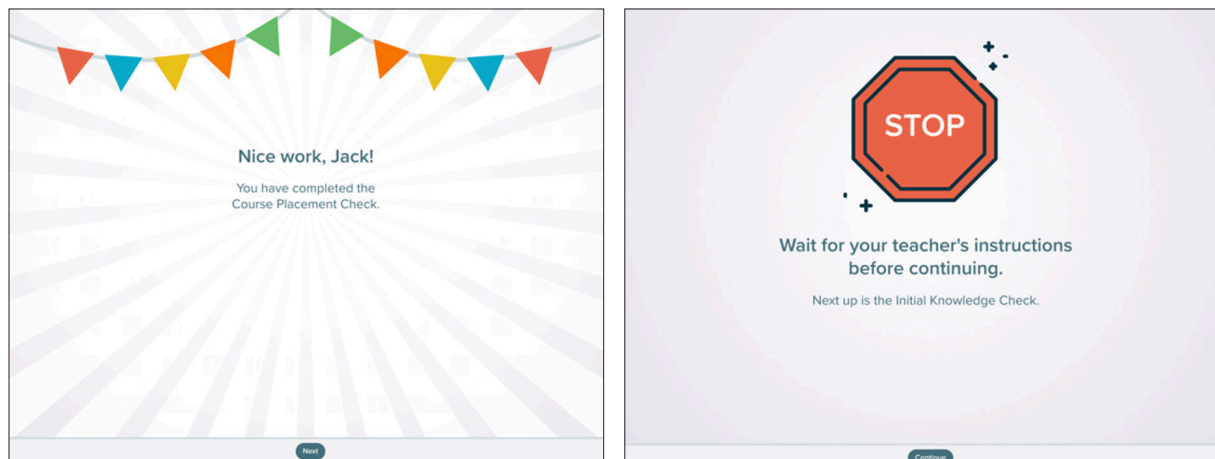
Students will be prompted to start the Course Placement Check from their homepage.



Students will be asked up to 16 questions during the Course Placement Check. Similar to other Knowledge Checks in ALEKS, students can enter an answer or select **I Don't Know**.



After finishing the Course Placement Check, students see a celebration page and a notification to stop and check with their teacher for next steps.



Tip: As students complete the Course Placement Check, teachers should monitor the results to determine if any students should be moved to another course, then let students know when they can continue working.

View Results of the Course Placement Check (Instructor or Administrator)

From the class dashboard, hover over Reports and select **Course Placement Check**.





The following information displays for each student who has completed the Course Placement Check:

Placement Results Indicate whether the placement results align with the current course or if the student should be moved to a higher-level or lower-level course.

Recommended The recommended *ALEKS* course product the student should begin in.

Time Spent The amount of time the student spent completing the Course Placement Check .

Submitted The date and time the student completed the Course Placement Check.

Result	Details	Recommended Next Steps
	Student placement result aligns with the current <i>ALEKS</i> course product	The student should continue working in the current course.
	Student placement result aligns with a higher-level <i>ALEKS</i> course product	Use the roster to move the student into the recommended course.
	Student placement result does not align with the current <i>ALEKS</i> course product	Use the roster to move the student into the recommended course.
	Student answered all questions with <i>I Don't Know</i> . No result recorded	Reset the Course Placement Check by checking the box next to the student's name and selecting Reset.

Reminders:

- Students do NOT see their Course Placement Check results or their course recommendation.
- If the Course Placement Check recommends a different course than what a student is currently enrolled in, that student will NOT be automatically moved. A teacher or administrator must move the student.

Course Placement Check Report Example

Algebra 1

Course Placement Check Results

Course Placement Check

Class Overview

Algebra 1

Assessment Progress

Time Spent

(8/9 Students)

0m 57s

Per Student

Placement Result

(8/9 Students)

2 Students

3 Students

2 Students

1 Student

<div><input type="checkbox"/> Student</div> <div><div>Name</div><div>Login</div><div>Id</div><div>Email</div></div>	Placement Result	Recommended	Time Spent	Submitted
<div><input type="checkbox"/> Alberti, Joe</div>	<div></div>	<div>Algebra 2</div>	<div></div> 0m 50s	05/13/2022 8:08 AM
<div><input type="checkbox"/> Canine, River</div>	<div></div>	<div>Algebra 1</div>	1m 13s	08/11/2022 3:13 PM
<div><input type="checkbox"/> Carson, Jake</div>	<div></div>	<div>Algebra 1</div>	1m 25s	05/13/2022 8:14 AM
<div><input type="checkbox"/> Cho, Frank</div>	<div></div>	<div>High School Preparation for Algebra 1</div>	1m 10s	05/16/2022 10:24 AM
<div><input type="checkbox"/> Green, Jack</div>	<div></div>	-	0m 17s	08/11/2022 2:57 PM

Courses the Course Placement Check may recommend

Focus on Middle School Foundations I

Prepares students to advance as quickly as possible into Grade 6 Math. The course focuses on the foundational concepts and skills of whole number, decimal, and fraction arithmetic, geometry, and representing and interpreting data.

Focus on Middle School Foundations II

Prepares students to advance as quickly as possible into Grade 7 Math or Grade 8 Math. The course focuses on the foundational concepts and skills of arithmetic, percentages, expressions and equations, coordinate geometry, and statistics.

High School Preparation for Algebra 1

Prepares students to advance as quickly as possible into Algebra 1 or Algebra 1A. The course focuses on critical prerequisite topics that are central for success in Algebra.

Focus on High School Foundations I

Prepares students to advance as quickly as possible into high school courses with a significant geometry component such as High School Geometry, Integrated Mathematics I, or Integrated Mathematics II. The course focuses on critical algebra and geometry topics that are central for success in High School math.

Focus on High School Foundations II

Prepares students to advance as quickly as possible into high school courses such as Algebra 2 or Integrated Mathematics III. The course focuses on algebra topics that are foundational for the study of polynomial, radical, rational, exponential, and logarithmic functions.

