

MOVING A STUDENT IN ALEKS

Once a student has been enrolled in a class in *ALEKS*, they can be easily moved to a different class without consuming another subscription.

Moving a student to a different class with the same instructor:

If you want to move a student from one of your classes to another class that you also teach, follow these steps to complete this move within ALEKS:

1. Create the new class to which you want to move your student(s).
2. Go back to the class in which they are currently enrolled.
3. Under Class Administration, select Class Roster.
4. Choose the student(s) you wish to move by clicking the checkbox next to their name(s), then click **Move** in the black bar above the roster.

Name	Mastery	Login	Password	ID	Group	Enrolled	Expires	Last Login
<input checked="" type="checkbox"/> Alberti, Robert	42%	RALBERTI1	FOOTGREEN	70491	-	08/04/14	08/04/15	09/18/14 (3:33 PM)
<input type="checkbox"/> Anderson, Carlos	78%	CANDERSON9	GLASSHORSE	70494	-	08/04/14	08/04/15	09/18/14 (3:33 PM)
<input type="checkbox"/> Black, Robert	46%	RBLACK1	IRONLETTUCE	70502	-	08/04/14	08/04/15	09/18/14 (3:33 PM)
<input type="checkbox"/> Black, Robert	60%	RBLACK4	JUNELINE	70503	-	08/04/14	08/04/15	09/18/14 (3:33 PM)
<input type="checkbox"/> Bourbaki, Joel	78%	JBOURBAKI1	FLAGGLASS	70490	-	08/04/14	08/04/15	09/18/14 (3:33 PM)

5. Finally, select the class from the drop-down menu to which the student(s) should be moved and click **Apply**.

Cancel Apply

Move Student To: Math 102 / Mathematics - v [Can't find your class?](#)

Moving a student to a different instructor's class at the same school:

An educator with School Level Administrator Access in *ALEKS* can move students from one instructor to another within the same school.

Moving a student to a different school within the same district:

An educator with District Level Administrator Access in *ALEKS* can move students from one school to another within the same district.

