

ASSIGNING TIME AND TOPIC GOALS

Create one-time or recurring time and topic goals for your students. These will be visible to students on their *ALEKS* home page.

1. Select the class for which you want to assign time and/or topic goals from the **Class** drop-down menu.

CLASS » STUDENT »	
Math 103 / Mathematics - LV 5 (with QuickTables) (32 ♣) ∨ Enter Your Search	~
Class Administration Gradebook Reports Assignments QuickTables	

2. Hover over Assignments and select Assignments.



3. Click + New Assignment and select Time Goal or Topic Goal from the drop-down menu.

Filter 💙						Search		Q
+ New Assignment Sele	ect one or	more rows to p	erform an actio	n				
Scheduled Knowledge Check		Туре	Start	Due 🗸	Status	Details		Report
Homework Quiz	2	Scheduled Knowledge Check	05/13/2021 8:00 am	05/20/2021 6:34 pm	Upcoming	-		R
Test		Homework	04/19/2021 12:00 am	05/20/2021 12:00 am	Open	15 Questions	۵	r,
Pie Progress Goal Time Goal		Test	04/26/2021 12:00 am	05/10/2021 12:00 am	Closed	15 Questions		R
Topic Goal		Quiz	04/23/2021 11:59 pm	05/07/2021 11:59 pm	Open - In Late Submission	15 Questions		Ę
Duplicate from Another Class		Homework	04/12/2021	04/26/2021	Closed	15 Questions		Ę

4. Name the time goal (or topic goal) and select the options for the goal; then click Save.

Туре:	O One Time Recurring	Туре:	 One Time Recurring
Name	Weekly Time Challenge	Name	This Week's Topic Goal
Repeats	Weekly	Start Date/Time	02/12/2021 II V 39 V pm V
Due on Day of the Week	Sunday T	Due Date/Time	02/12/2021 II V 59 V pm V
Start Date/Time	04/29/2018 Ⅲ 11 ▼ 59 ▼ pm ▼	Topics Learned	8
Ends After	30 • occurrences on	Award Points	All or Nothing
	11/25/2018 at 11:59 pm		
Time Spent in ALEKS	2 • h 00 • m		Save
Award Points	Partial Credit by Percentage V		
		Example of a one-tin	ne topic goal.
	Save	·	

Example of a recurring time goal.

5. Your student will see the time and/or topic goal and progress in the blue sidebar of their *ALEKS* home page.



