

Listening Checklist

Follow these listening rules when:

- you are sharing ideas with your class.
- others are presenting their projects to the class.
- you are working with a group.

- I will listen and look at the person who is speaking.
- I will focus on the topic being discussed.
- I will respect other people's feelings and ideas.
- I will listen and follow group directions.
- I will listen and repeat directions in order.
- I will listen and give clear directions to others.
- I will listen when others are speaking.
- I will ask questions when I do not understand.
- I will ask questions to get more information.