

Quick Start Guide for Advanced Placement[®], Honors, and Electives

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Check Your System Requirements

Connect® is available entirely online and works best when you are using Firefox or Chrome as your web browser.

Go to <http://connect.mheducation.com/connect/troubleshoot.do> to automatically check if your computer and web browser are compatible with Connect®.

The screenshot shows the 'connect' system requirements page. At the top, it states 'Your computer is fully compatible.' Below this, there are two tables: 'critical components' and 'less critical components'. The 'critical components' table lists Browser (Safari 8), Cookies (accepted), and Javascript (Enabled). The 'less critical components' table lists Flash (Version 17.0.0), Java (Version 1.8.0.45), Operating System (Macintosh OS X Mavericks 10.10), Pop-up Blocker (allowed), and Screen Resolution (1920 x 1080 pixels). To the right, there are sections for 'system requirements' (operating systems, browsers, plug-ins) and 'make any changes?' with a 'troubleshoot again' button.

component	compatible?	your computer
Browser	✓ Yes	Safari 8
Cookies	✓ Yes	Cookies accepted
Javascript	✓ Yes	Enabled

component	compatible?	your computer
Flash	✓ Yes	Installed (Version 17.0.0)
Java	✓ Yes	Installed (Version 1.8.0.45)
Operating System	✓ Yes	Macintosh OS X Mavericks 10.10
Pop-up Blocker	✓ Yes	Pop-up windows allowed
Screen Resolution	✓ Yes	1920 x 1080 pixels

Log In

Direct your browser to connect.mheducation.com

Enter your Connect username and password.

Then click **Sign In**.

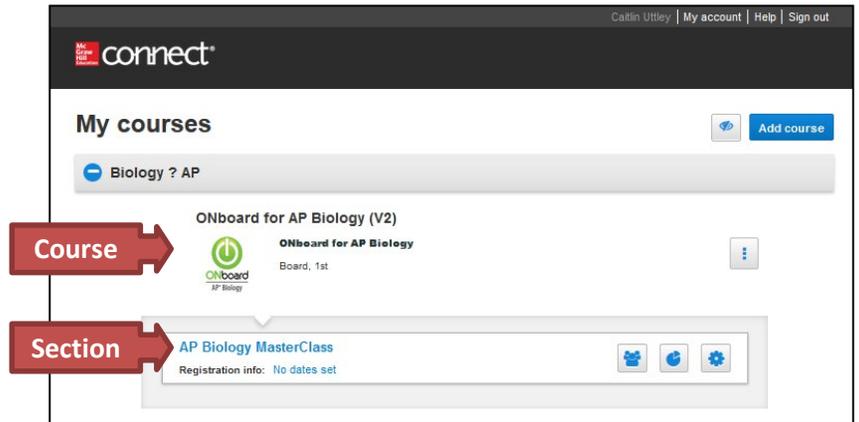
The screenshot shows the Connect homepage. The header includes the 'connect' logo, navigation links for 'What is Connect?', 'Instructors', 'Students', and 'Subjects', and a search bar. The main content area features a 'Get Connected. Get Results.' section with a bar chart comparing pass rates: 'With connect 83.7%' and 'Without connect 72.9%'. Below this is a 'SEE FOR YOURSELF' button. On the right, there is a 'Sign In' form with fields for 'Email Address:' and 'Password:', a 'SIGN IN' button, and links for 'Forgot Password?' and 'McGraw-Hill Campus users, click here'. At the bottom, there is a banner for 'Study Smarter, Not Harder, and improve your grades.' with a 'GET THE LEARNSMART ADVANTAGE TODAY >>' button.

Accessing ONboard

When you log into Connect, you will see the My Courses page. The **My Courses** page lists all of the courses to which you have access.

Courses are subdivided into **Sections**. A Section is like a class or class period, and houses all of your class assignments and student data. Your first Section of ONboard will be the **Master Class**. In the Master Class, all components of ONboard are pre-assigned for you.

To access ONboard, click on the blue **section name**.



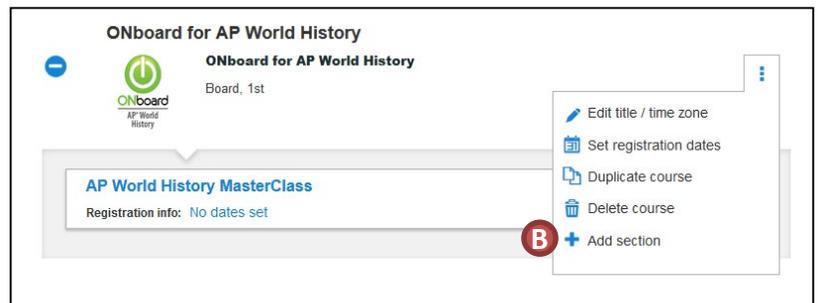
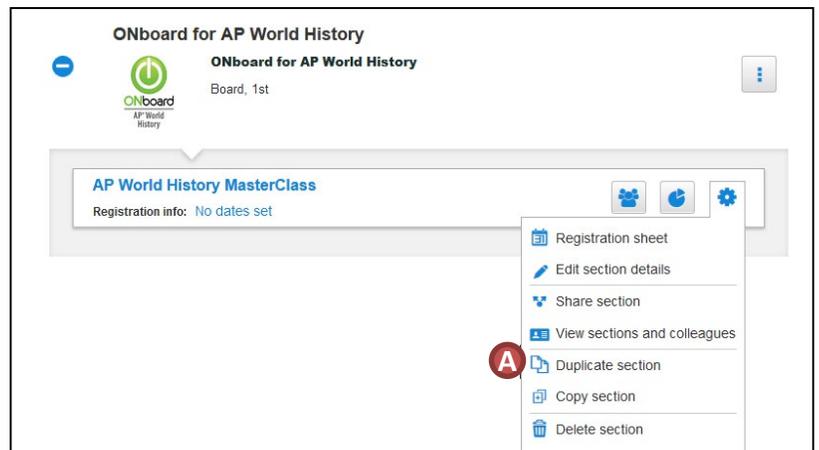
Creating New Sections

If you are teaching multiple classes, you may wish to create a new Section of ONboard for each class. There are two ways to create new Sections of ONboard: Duplicating a Section and Adding a New Section.

- A Duplicating a Section** (recommended) – Use this option if you would like to make a copy of an existing Section, such as the Master Class. All assignments and assignment policies will copy to the new Section.

We recommend that you use this option to **duplicate the Master Class in order to ensure your new Section includes all of the pre-assigned components of ONboard.

- B Adding a New Section** – Use this option if you would like to create a brand new ONboard Section that does NOT have all of the components pre-assigned to your students. When using this option, you will need to assign the components of ONboard yourself.



Section Overview

When you open a section of ONboard you will see the section landing page. From this page you can:

- A** Click on the **House Icon** to return to the Section Homepage from within any page in Connect.
- B** Click on **Library** to access the resources available for ONboard
- C** Click on **Performance** to access the different types of reports you can generate when students have submitted assignments.
- D** Click on **My Courses** to go back to the My Courses Landing Page.
- E** View the **Assignments** that have been created for this Section.
- F** Click on **+Add Assignment** to create new assignments for this section.
- G** Click on **Student View** to preview what your students in this section will see.
- H** View and edit **Section Information**, including the student roster and instructor information

The screenshot shows the ONboard for AP Biology interface. At the top, the user is identified as Caitlin Uttley, with links for My account, Help, and Sign out. The page title is "ONboard for AP Biology" and the subtitle is "ONboard for AP Biology MasterClass". The navigation bar includes a Home icon (A), Library (B), Performance (C), and My courses (D). The main content area is divided into several sections: "no messages to show", "no assignments to grade", and "Assignments" (E) with a "+Add Assignment" button (F). Below the assignments is a table with columns for Title, Shared, Info, Start-due, and Show/hide. The table lists several modules and a final assessment. On the right side, there is a "Section info" (H) panel with instructor details for Caitlin Uttley, a "Section performance" panel, "bookmarks", and "news feeds". A "Student view" button (G) is also present in the top right.

Title	Shared	Info	Start-due	Show/hide
----- Drop an assignment here to remove from a group -----				
First Step: Take the Pre-Test	i		none-05/16/16	👁
Module 1: Biology Big Ideas	i		none-05/16/16	👁
Module 2: Experimental Design	i		none-05/16/16	👁
Module 3: Math Skills	i		none-05/16/16	👁
Module 4: Graphing and Data Analysis	i		none-05/16/16	👁
Module 5: Chemistry Foundations	i		none-05/16/16	👁
Final Step: Take the Comprehensive Assessment	i		none-05/16/16	👁

Assignments in the Master Class

When ONboard is purchased, teachers receive a “Master Class.” In the Master Class, all of ONboard’s available components are pre-assigned to your students, arranged in the most effective order.

The assignments in the Master Class are:

- A** A **Pre-Test** helps set a base score for the skills students will learn and improve while using ONboard.
- B** The **interactive modules** (consisting of groups of submodules) teach the skills and background knowledge that students will need to succeed in their AP courses.
- C** A **Final Comprehensive Assessment** exam allows students to see how far they’ve progressed in the skills and knowledge needed for the course. It may also point to areas in which they may need further study.
- D** The **Additional Practice** area makes all of the interactive submodules available to be selected and assigned as needed to help reinforce skills and background knowledge throughout the school year.

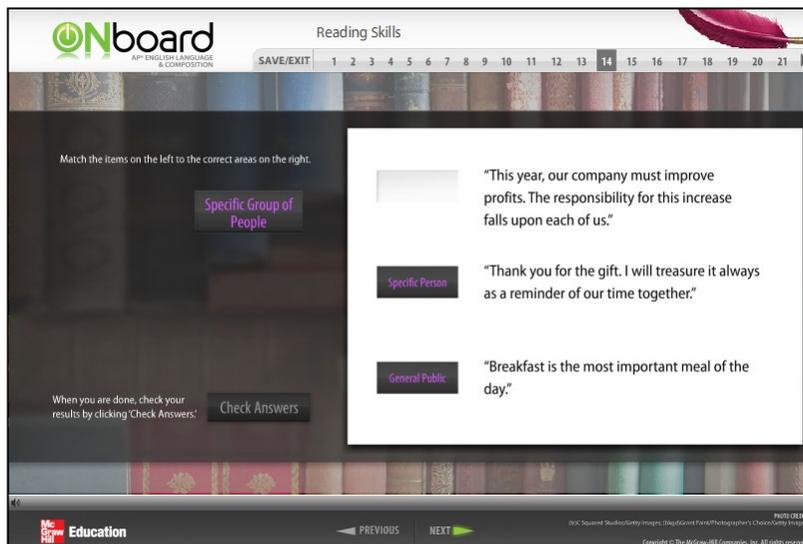
The screenshot displays the ONboard for AP Biology MasterClass interface. At the top, the user is identified as Caitlin Uttley, with links for My account, Help, and Sign out. The main header includes the McGraw Hill Education logo and the text "ONboard for AP Biology" and "ONboard for AP Biology MasterClass". Below the header, there are navigation tabs for Library and Performance, and a "My courses" link. The main content area is divided into two columns. The left column shows a "section overview" with a "no messages to show" and "no assignments to grade" notification. Below this is an "Assignments" section with a "+ Add Assignment" button and a table of assignments. The table has columns for Title, Shared, Info, Start-due, and Show/hide. The assignments listed are: "First Step: Take the Pre-Test" (A), "Module 1: Biology Big Ideas" (B), "Module 2: Experimental Design", "Module 3: Math Skills", "Module 4: Graphing and Data Analysis", "Module 5: Chemistry Foundations", "Final Step: Take the Comprehensive Assessment" (C), and "Additional Practice" (D). The right column shows "Instructor view" and "Student view" tabs. Below these are sections for "Section info" (including instructor name Caitlin Uttley and a section web address), "Section performance" (stating no reportable submissions yet), "bookmarks", and "news feeds".

Title	Shared	Info	Start-due	Show/hide
First Step: Take the Pre-Test A			none-05/16/16	
Module 1: Biology Big Ideas B			none-05/16/16	
Module 2: Experimental Design			none-05/16/16	
Module 3: Math Skills			none-05/16/16	
Module 4: Graphing and Data Analysis			none-05/16/16	
Module 5: Chemistry Foundations			none-05/16/16	
Final Step: Take the Comprehensive Assessment C			none-05/16/16	
Additional Practice D				

Interactive Submodules

Each ONboard interactive submodule focuses on one specific skill or area of content knowledge. Submodules include a variety of self-check assessments including multiple choice questions, drag and drop, and short answer.

After completing all of the topics in a module, students take a short quiz to evaluate mastery of the module's content

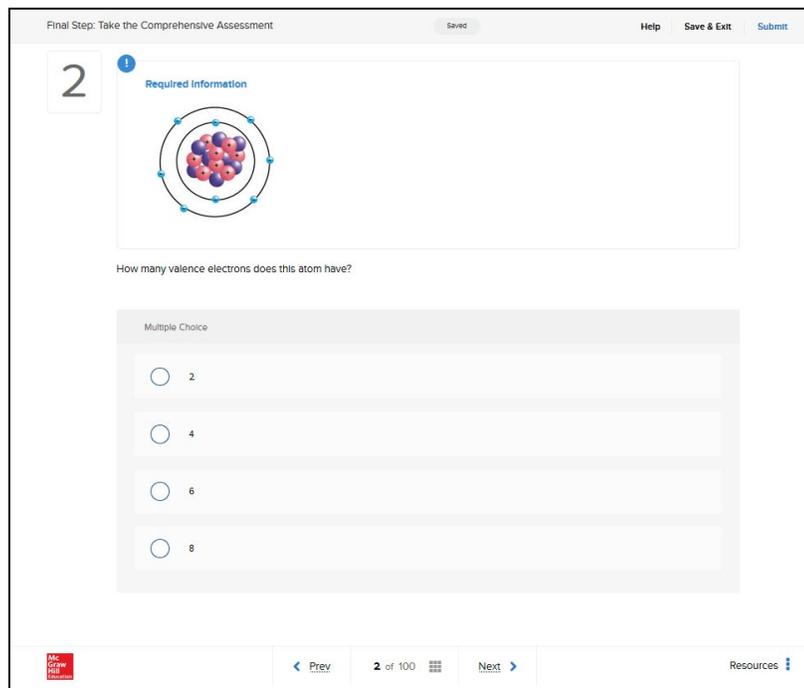


The screenshot shows the ONboard interface for a Reading Skills submodule. At the top, the ONboard logo is on the left, and 'Reading Skills' is on the right. Below the logo is the text 'AP ENGLISH LANGUAGE & COMPOSITION'. A progress bar at the top right shows steps 1 through 21, with step 14 highlighted. The main content area has a dark background with the instruction 'Match the items on the left to the correct areas on the right.' On the left, there is a button labeled 'Specific Group of People'. On the right, there are three text boxes with quotes: 'This year, our company must improve profits. The responsibility for this increase falls upon each of us.', 'Thank you for the gift. I will treasure it always as a reminder of our time together.', and 'Breakfast is the most important meal of the day.' Below these are buttons labeled 'Specific Person' and 'General Public'. At the bottom left, there is a 'Check Answers' button and the text 'When you are done, check your results by clicking "Check Answers."'. The bottom of the screen features the McGraw-Hill Education logo, 'PREVIOUS' and 'NEXT' navigation buttons, and copyright information.

Assessments

Students take the pre-test, module quizzes, and the final comprehensive assessment online.

After students submit their assessments, they will receive immediate feedback on their answers.



The screenshot shows the 'Final Step: Take the Comprehensive Assessment' interface. At the top, it says 'Final Step: Take the Comprehensive Assessment' and 'Saved'. There are 'Help', 'Save & Exit', and 'Submit' buttons. A large number '2' is in a box on the left. The main content area is titled 'Required Information' and features a diagram of an atom with a nucleus of red and blue spheres and three concentric electron shells. Below the diagram is the question 'How many valence electrons does this atom have?'. The answer choices are presented in a 'Multiple Choice' section with radio buttons for 2, 4, 6, and 8. At the bottom, there is a McGraw-Hill Education logo, 'Prev' and 'Next' navigation buttons, '2 of 100', and a 'Resources' link.

Performance

Click on **Performance** to access the different types of reports available in Connect.

Use the reports to monitor student progress, evaluate preparedness, and pinpoint content and skills that may need reinforcement at the beginning of class.

report types



Find out all you can do with Connect Reports.

[view our success tips](#)

Assignment results

See assignment scores listed by student and color-coded into high, medium, and low score ranges, and customize results.

Student performance

See an individual student's scores, status of assignments, and time spent on each assignment.

Assignment statistics

See this section's highest, lowest, and average scores on each assignment attempt, or compare multiple sections' scores.

Item analysis

See this section's average score on each question within a single question bank assignment, or compare multiple sections' scores.

Category analysis

See category results for a single question bank assignment, or compare multiple assignments' results. Categories are determined by criteria, such as learning objectives, that are tagged to questions within the assignment(s) you select.

At-risk report

Assess which students are at risk of falling behind and take action to remediate.