



Bridge to Careers in Hospitality and Tourism

Course Overview

The hospitality and tourism industry employs millions of people and is continually seeking high-skilled workers. The Workforce Access *Bridge to Careers in Hospitality and Tourism* online course is aimed at helping learners develop an understanding of the industry-specific competencies needed for careers in hospitality and tourism, and to build the academic and workplace skills needed for success in postsecondary or career training. Students are introduced to different jobs in the four sectors of the hospitality and tourism industry:

- Lodging
- Restaurant and Food/Beverage Services
- Recreation, Amusements, and Attractions
- Travel and Tourism

Learning Outcomes

While taking this course, students will learn to:

- Describe characteristics of the hospitality and tourism industry
- Identify and describe pathways and high-growth careers in this career cluster
- Describe the services and products offered by hospitality and tourism businesses
- Explain the importance of customer service and customer satisfaction
- Recognize the importance of cultural diversity and sensitivity
- Understand marketing and its connection to hospitality and tourism products and services
- Identify tools that are commonly used to help increase sales
- Describe the types of hazards and emergency situations that may arise in the workplace
- Explain the importance and practice of sustainability
- Develop reading for information, locating information, and applied mathematics skills contexualized to the hospitality and tourism industry

Modes of Course Delivery

The *Bridge to Careers in Hospitality and Tourism* course can be used as a core curriculum or as a supplement to enhance regular instruction. Because of this flexibility, the course can be delivered in a self-paced or a customized mode. Custom mode allows instructors to assign individual lessons and assessments and set the pace for the course.

Pacing and Course Duration

Sample 10-week and 12-week pacing guides are provided in the Teacher Planning Guide. The pacing guides can be used as is or adapted to account for shorter or longer terms to suit individual needs. Each of the lessons requires approximately 40-50 minutes of study. Additional academic skill support lessons, discussion prompts, and writing activities can be used to enhance students' learning.

Assessments and Reporting

Assessments for the course include interactive formative assessments within each lesson, as well as scored pretests and posttests for each lesson. Teachers and students can generate reports to show progress and mastery of industry and academic knowledge of skills.





How to Access Workforce Access Bridge to Careers in Hospitality and Tourism

When you order *Bridge to Careers in Hospitality and Tourism*, you will access everything you need in the ConnectED Learning Management System, including the core lessons, academic skill support lessons, teacher planning guide, lesson plans, and other useful resources. For more information on this or other *Workforce Access* courses, please go to www.workforceaccess.com.

Table of Contents

Introduction to Bridge to Careers in Hospitality and Tourism

Unit 1: The Hospitality and Tourism Career Cluster

- Lesson 1.1: Hospitality and Tourism Principles and Concepts
- Lesson 1.2: Hospitality and Tourism Operations and Procedures
- Lesson 1.3: Customer Service and Cultural Sensitivity in Hospitality and Tourism
- Lesson 1.4: Hospitality and Tourism Sales and Marketing
- Lesson 1.5: Health, Safety, and Security in Hospitality and Tourism

Unit 2: Lodging Career Pathway

- Lesson 2.1: Lodging Principles and Concepts
- Lesson 2.2: Lodging Operations and Procedures
- Lesson 2.3: Customer Service and Cultural Sensitivity in Lodging
- Lesson 2.4: Lodging Sales and Marketing
- Lesson 2.5: Health, Safety, and Security in Lodging

Unit 3: Restaurant and Food/Beverage Services Pathway

- Lesson 3.1: Restaurant and Food/Beverage Services Principles and Concepts
- Lesson 3.2: Restaurant and Food/Beverage Services Operations and Procedures
- Lesson 3.3: Customer Service and Cultural Sensitivity in Restaurant and Food/Beverage Services
- Lesson 3.4: Restaurant and Food/Beverage Services Sales and Marketing
- Lesson 3.5: Health, Safety, and Security in Restaurant and Food/Beverage Services

Unit 4: Recreation, Amusements, and Attractions Career Pathway

- Lesson 4.1: Recreation, Amusements, and Attractions Principles and Concepts
- Lesson 4.2: Recreation, Amusements, and Attractions Operations and Procedures
- Lesson 4.3: Customer Service and Cultural Sensitivity in Recreation, Amusements, and Attractions
- Lesson 4.4: Recreation, Amusements, and Attractions Sales and Marketing
- Lesson 4.5: Health, Safety, and Security in Recreation, Amusements, and Attractions

Unit 5: Travel and Tourism Career Pathway

- Lesson 5.1: Travel and Tourism Principles and Concepts
- Lesson 5.2: Travel and Tourism Operations and Procedures
- Lesson 5.3: Customer Service and Cultural Sensitivity in Travel and Tourism
- Lesson 5.4: Travel and Tourism Sales and Marketing
- Lesson 5.5: Health, Safety, and Security in Travel and Tourism