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**The McGraw Hill eBook Syllabus Guide**

It’s crunch time, but that doesn’t mean we’re about to let you get stressed. You have **SUPPORT at every step** of your journey, including the creation of your syllabus.

Adding textbook details to your syllabus is quick and easy. Get out your pen – you’ll be checking another item off your to-do list.

**Question:** Do you get frustrated with students not purchasing the text due to cost or not bringing their text to class?

If so, we’ve got something pretty exciting to share with you - the McGraw Hill eBook. It contains the exact content available in your printed textbook – just in digital format. Students can access it on their laptop, tablet, or smartphone via the free ReadAnywhere app – which means, there’s a greater chance of them also having their textbook on-hand in class!

The McGraw Hill eBook is value priced and includes digital features that meet students’ diverse needs. Students can highlight and take notes directly in the eBook, and it automatically syncs across their devices so they always have access to updated notes.

Better yet - all you have to do is to copy and give them a choice.

In this guide, you’ll find text you can copy and paste right into your own syllabus. This content includes helpful details that cover the following:

**Description of textbook Format Options & Purchase Options**

**Expectations and Policies**

**Additional Support Information**

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| **Copy & Paste the Following Information into Your Syllabus** |
| **TEXTBOOK PURCHASE OPTIONS**  |
| Welcome! In this course we will use {book title, author, edition}. You will need the textbook to be successful completing your assignments for this course. You can choose to rent or purchase the text materials in a digital or print format. Here is your **REQUIRED** course material:   |
| **TITLE**  | **EDITION**  | **AUTHOR**  | **PUBLISHER**  | **ISBN**  |
|   |   |   |  McGraw Hill  |   |
| **OPTION 1**  |  **Purchase access to the digital McGraw Hill eBook** Purchase access of the McGraw Hill eBook from your campus bookstore or directly from McGraw Hill.  To purchase direct, go to [**https://myebooks.mheducation.com/**](https://myebooks.mheducation.com/)and sign in.  If you already have a McGraw Hill Connect account, sign in with your username and password. If you don’t have a Connect account, create one on the Bookshelf site.  * **If you purchased an access code card**, follow the steps on the card to activate your code on the Bookshelf site
* **If you purchase access through mheducation.com,** follow the prompts to access your McGraw Hill eBook on the Bookshelf site.

When you sign into your account, you’ll have access to all of your McGraw Hill eBooks, including any that you have with a McGraw Hill Connect course. To read your eBook on your smartphone, download the free ReadAnywhere mobile app from Google Play or the App store. With the ReadAnywhere app you’ll have online/offline access to your textbook and you can choose how much of your eBook you want to download to your phone – a few chapters or the whole book.  ***It is essential that you use the same username and password when you login to both the Bookshelf site and the ReadAnywhere app so you have full access to your McGraw Hill eBook.***   |
| **OPTION 2** | **Purchase or Rent the Printed Textbook** Your printed textbook is available for rent and/or purchase from many different vendors – including your campus bookstore, directly from McGraw Hill at mheducation.com and other companies. The print text is available in two formats, bound or in a binder-ready loose-leaf. Be sure to confirm you have the correct edition since the content and chapter assignments will vary and could impact your grade.  |
| **SUGGESTED RESOURCE WHILE CREATING YOUR SYLLABUS** |
| To help your students purchase the correct textbook online, you can provide instructions for them to navigate to and purchase online. See below. |
| 1. Go to <https://www.mheducation.com/> and search for the author/title you will be using in your course.

Screenshot from the mheducation site outlining in red where to locate the search box1. Find the Title and edition you’ll be using and click on ‘View Details’.

Screenshot from the search results outlining where to click to view the details of a text1. Make sure you are on the ‘For Students’ tab, and the ‘eBook’ tab. Select your preferred duration of access and click ‘Rent Now / Buy Now’.

Screenshot fromt he text details page with arrows showing the For Students Tab, the eBook tab and where to click rent or buy now.  |
| **Copy & Paste the Following Information into Your Syllabus** |
| **TECHNICAL SUPPORT INFORMATION** |
| If you are having trouble registering for or accessing the McGraw Hill eBook, please contact McGraw Hill Education’s Customer Support. Live chat, email, and phone support are available 7 days a week.  When contacting a support agent, you will receive a case number. It is important to save this case number if additional follow up or documentation is needed.  **Website:** [**www.mhhe.com/support**](http://www.mhhe.com/support)**Phone:** (800) 331-5094  **Sunday: 12 PM to 1 AM ESTMonday - Thursday: 8 AM to 1 AM ESTFriday: 8 AM to 9 PM ESTSaturday: 10 AM to 8 PM EST****EMAIL & LIVE CHATSunday: 12 PM to 12 AM ESTMonday - Thursday: 24 hours ESTFriday: 12 AM to 9 PM ESTSaturday: 10 AM to 8 PM EST** |