

# The Course After Action Report

After any sporting event, major project or implementation, teams meet to discuss how the project went, the good and the bad. It can be helpful to hold a course postmortem or after-action meeting with your teaching team, or just for yourself, to identify areas in which you can improve for the next term. If you don't already have a formal way of doing this, check out and download the [Success Blueprint and Checklist](#) for an easy-to-use framework. Not only will this help keep you on track, it also is helpful for reporting to administration.

## Overview

- Identify the goals you planned to accomplish during the term. Include not only learning outcomes but any new ideas that you did or did not implement over the term.

## Review

- Review your list of learning outcomes – were the outcomes successfully achieved? Why or why not?
- Review your list of new ideas – Was the implementation successful? Why or why not?
- For ideas not implemented what prevented the implementation?
- Identify what went well and what went wrong – try to keep the focus on items relevant to student learning outcomes and not just general student complaints.
- Identify the topics where students succeeded and, on the topics, where they struggled.
- Review the exams for what went right and what went wrong. If any exam had results oddly out of sync from past semesters try to identify the potential reason.

## Summary and plan for the Future

- Identify areas that are successful that you will retain for the next term.
- Identify areas that can be changed for the next term.
- Use the Success Blueprint and checklist to start the new term with new goals!

