

**Expectations and Policies Related to Course Assignments**

**Technical Support Information**

SupportAtEveryStep.com

## It’s crunch time, but that doesn’t mean we’re about to let you get stressed. You have support at every step of your journey, including the creation of your class syllabus.

**Adding ALEKS details to your class syllabus is quick and easy. Get out your pen**

**– you’ll be checking off another item on your to-do list.**

**In this guide, you’ll find text you can copy and paste right into your own class syllabus. This content includes helpful details that cover the following:**

 **Description of ALEKS & Key Functionality**

**Student Registration and Purchase Information**

## How ALEKS Fits into Your Overall Course Grade

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**Copy & Paste the Following Information into Your Class Syllabus**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A BRIEF DESCRIPTION OF ALEKS** | | | | |
| Welcome! In this course we will use ALEKS, an adaptive program that creates a personalized path based on what you know, what you don’t know and what you are ready to work on. ALEKS helps you learn, understand, and master content in your course so that you can be successful in this course and beyond!  *Optional: Learn what other math and chemistry students have to share about their ALEKS experience as they complete their courses via #myalekspie on Twitter and Instagram.*  Here is your **REQUIRED** course material: | | | | |
| **TITLE** | **EDITION** | **AUTHOR** | **PUBLISHER** | **ISBN** |
|  |  |  | McGraw Hill |  |
| **What is ALEKS?**  ALEKS is a learning platform from McGraw Hill Education that assesses what you already know, what you don’t know yet, and what you’re ready to learn throughout this course. Many of your course assignments will be delivered through ALEKS.  **ALEKS helps you:**   * Review topics and skills where you need refreshing * Practice new material that you are ready to learn * Review and prepare for exams and quizzes * Track your performance and progress with personalized reports * Save time on studying * Save money on textbooks   **ALEKS Initial Knowledge Check**  Within the first few days of your course, you will take your Initial Knowledge Check. The purpose of this check is to get to know you and to give you “credit” for any of the content of the course you may already know. This “credit” will be different for each student because each student has a unique math background – math courses taken, time since last math class, grades earned in those classes, etc. There is no right or wrong “grade” on the Initial Knowledge Check. Some students come in knowing about 10% of the course content. Comprehending more or less than 10% of the content is perfectly acceptable - you are in this course to learn the material, not to  show that you already know it. | | | | |

### Your Path



The result of your Initial Knowledge Check is what ALEKS uses to create your own individualized learning path to work through the content of this course. You will next be asked to “Start your path.” ALEKS will start by asking you to work through topics you are most ready to learn.

Continue on your path to learn and master new topics. Watch your progress as you begin to fill in your pie!

### Non-Adaptive Assignments

In addition to your personalized learning path, you will also complete assignments that are not part of your adaptive pie in the form of homework, quizzes, tests or test preparation. These non- adaptive assignments will not affect your adaptive learning path, but they do provide important learning opportunities and will help you succeed in this course.

### Additional Knowledge Checks

ALEKS periodically gives you automatic knowledge checks based on the time you have spent in ALEKS and/or the number of topics you have learned. These knowledge checks are designed to see how well you are retaining the topics you have learned so that you will be ready for tests/exams. These knowledge checks impact the topics that are in your pie; so, use the knowledge checks as an opportunity to review and practice your previously learned topics.

# Copy & Paste the Options that Best Apply to Your Course

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| --- | --- |
| **STUDENT PURCHASE & REGISTRATION INFORMATION** | |
| For this course, you will purchase access to McGraw Hill Education’s ALEKS. Here’s how: | |
| **OPTION 1** | **Purchase from ALEKS Website:**  Purchase directly from the ALEKS Website by visiting [www.aleks.com](http://www.aleks.com/) and selecting the yellow **Sign Up Now!** button. Enter the 10-digit ALEKS class code for this course: {add your 10-digit alphanumeric class code here}. During the registration process, you will be prompted to create a new account or login with an existing ALEKS account, username, and password.  At that time, you will need to do one of the following:   * Enter your access code * Purchase an access code online   {Remove if you are not using interactive digital textbook, ALEKS 360} Please note: After you register, you will have the option to purchase a low-cost print version of the text through ALEKS. This is optional. If you choose to purchase a copy, a full-color, loose-leaf version will be shipped to you. |
| **OPTION 2** | **Purchase from ALEKS course in {add name of LMS}:**  Purchase ALEKS access through your {insert LMS program} account. Login to your school’s  {insert LMS program} account, click on your course, and then click on the ALEKS link, which will take you to the ALEKS registration page where you can follow the prompts to register.  At that time, you will need to do one of the following:   * Enter your access code * Purchase an access code online   {Remove if you are not using interactive digital textbook, ALEKS 360} Please note: After you register, you will have the option to purchase a low-cost print version of the text through ALEKS. This is optional. If you choose to purchase a copy, a full-color, loose-leaf version will be shipped to you. |

|  |  |
| --- | --- |
| **OPTION 3** | **Purchase from the bookstore:**  Purchase an ALEKS access code at the bookstore (either standalone or packaged with a textbook) and register on the ALEKS Website by visiting [www.aleks.com](http://www.aleks.com/) and selecting the yellow **Sign Up Now!** button. Enter the 10-digit ALEKS class code for this course: {add your 10- digit alphanumeric class code here}. During the registration process, you will be prompted to create a new account or login with an existing ALEKS account, username, and password.  At that time, you will need to enter the access code you purchased at the bookstore.  {Remove if you are not using interactive digital textbook, ALEKS 360} Please note: After you register, you will have the option to purchase a low-cost print-version of the text through ALEKS. This is optional. If you choose to purchase a copy, a full-color, loose-leaf version will be shipped to you. |
| **OPTION 4** | **Included in Course Fees:**  Your ALEKS access for this course is already available to you through your course fees. The required course materials are accessed directly through {ENTER LMS NAME HERE} and all materials are available the first day of class. |

**Copy & Paste the Following Information into Your Syllabus**

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| **HOW ALEKS FITS INTO YOUR OVERALL COURSE GRADE** | |
| ALEKS is required to complete your assignments and will be worth {insert}% of your grade. | |
| Objective Completion and/or Pie Progress: | % |
| Quizzes: | % |
| Non-Adaptive Assignments: | % |
| Tests: | % |
| Pacing Goals: | % |

**Other possible categories:** Scheduled/Comprehensive Knowledge Checks, Attendance, Group Work, etc.

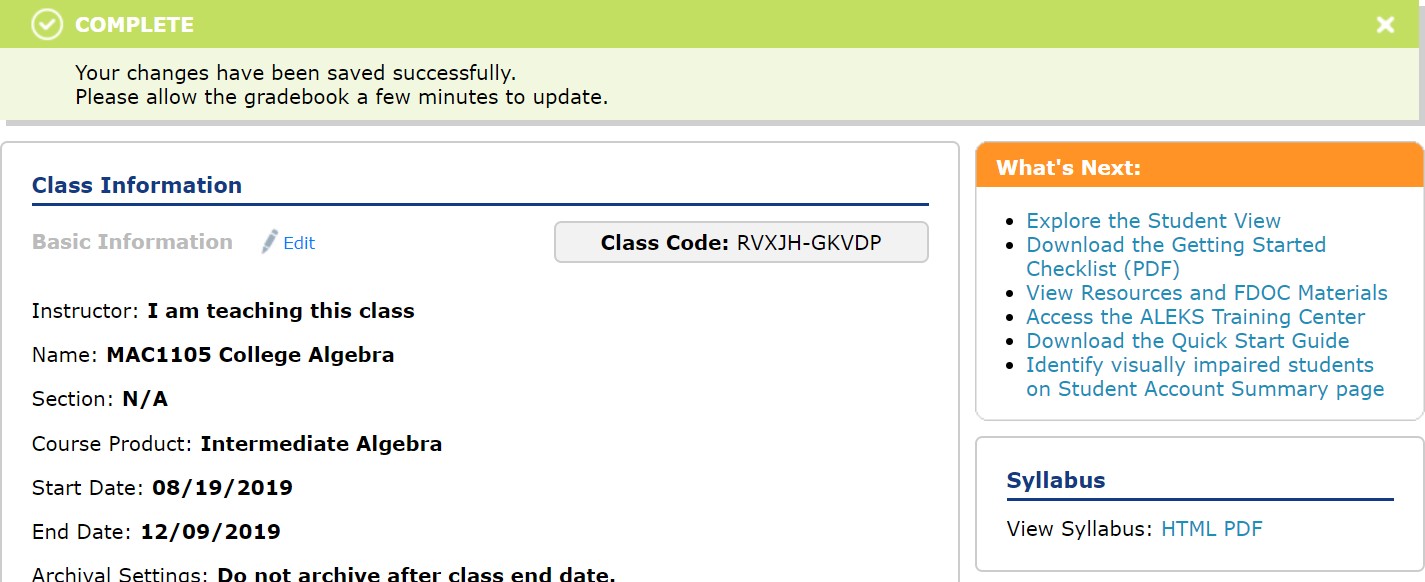
*Pacing Goals (Time or Topic Goals) might be additional time or topic goals that you require. You can assign these from the Assignments tab.*

You might want to include information from the ALEKS-generated Syllabus tool for adaptive assignments in your course:

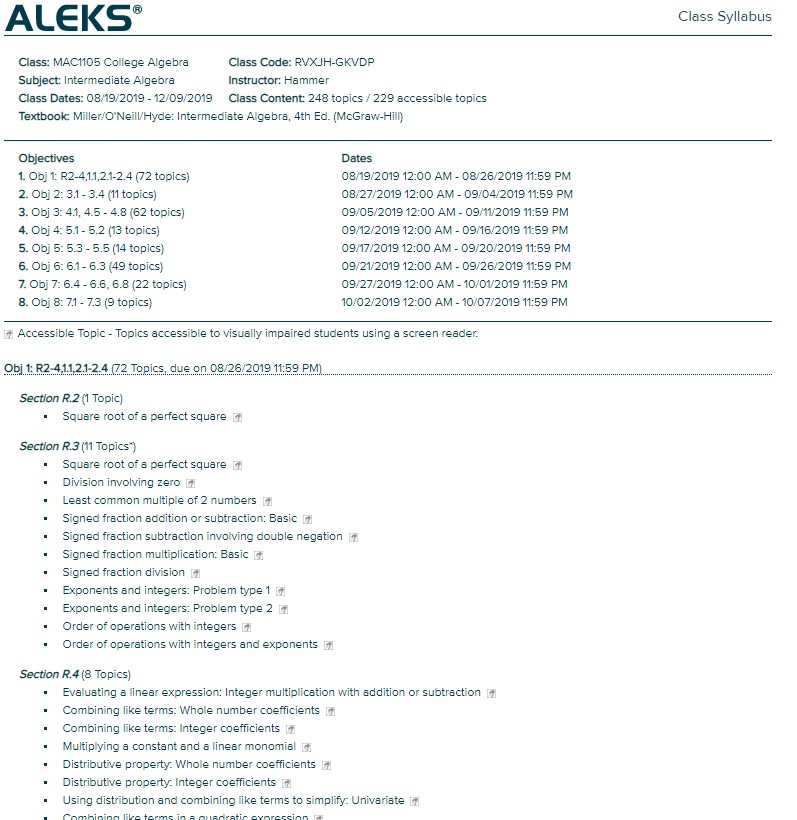
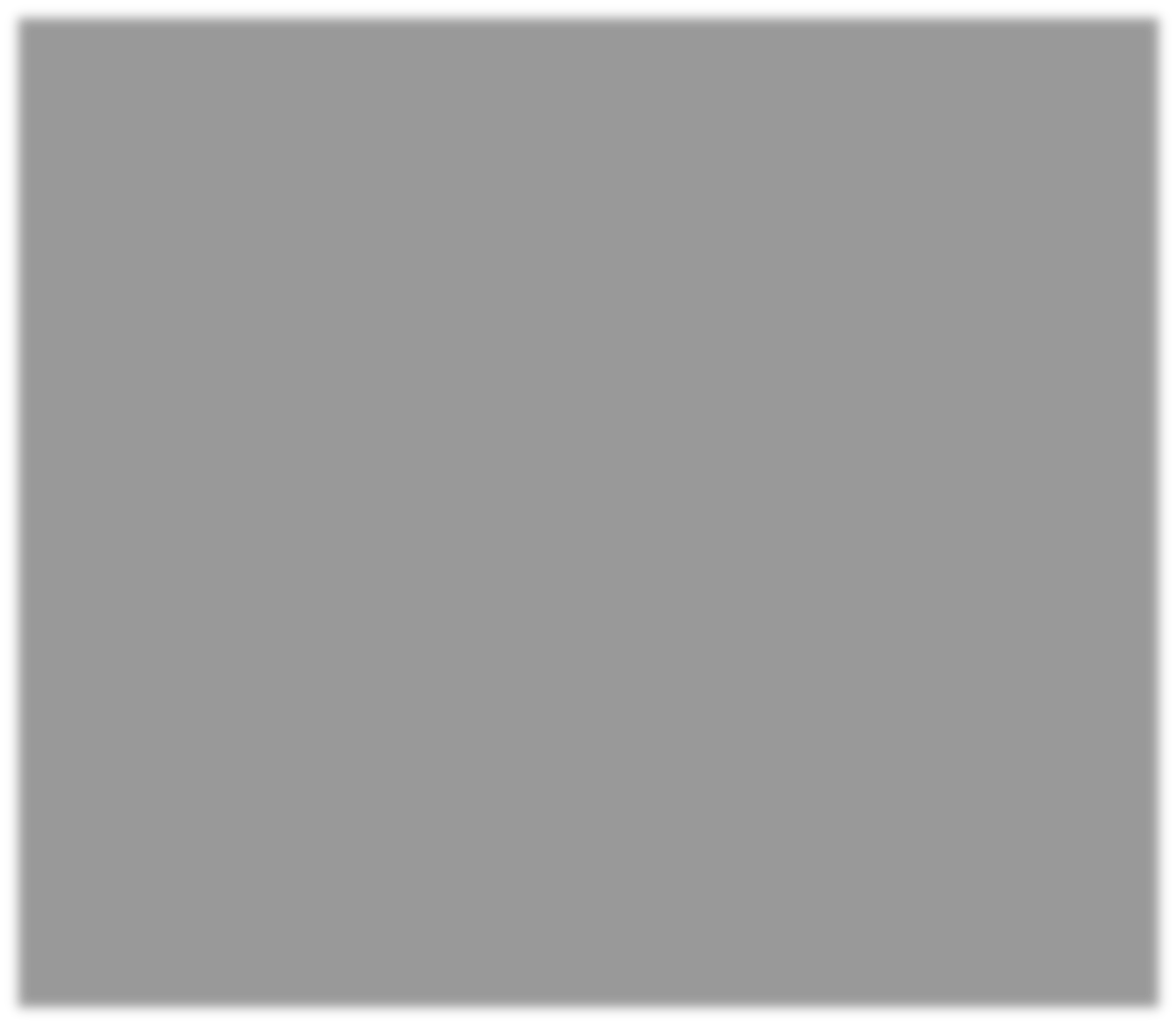
You can access this resource from your Course Summary page under the Class Administration tab. View your ALEKS Syllabus as HTML or PDF to see a nice summary of the adaptive content and deadlines you have created. It’s a good reference for you, as well as your students! This syllabus will not list any non-adaptive assignments and deadlines you’ve created, so keep that in mind when downloading. If you’d like to see all your assignments together, you can always navigate to the Assignment list.

**SUGGESTED RESOURCE FOR ADAPTIVE ASSIGNMENTS WHILE CREATING YOUR SYLLABUS**

# Step 1: Locate the ALEKS Syllabus



**Step 2: Example of the generated PDF/ HTML**



**Copy & Paste the Following Information into Your Syllabus**

If you are having trouble registering for or accessing ALEKS, please contact ALEKS Customer Support. Live chat, email, and phone support are available 7 days a week.

When contacting a support agent, you will always receive a case number. It will be important to save this case number if additional follow up or documentation is needed.

**Website: aleks.com/support | Phone:** (800) 258-2374 **Hours (EST)**

Sunday: 4 PM – 1 AM EST

Monday - Thursday: 7 AM – 1 AM EST Friday: 7 AM – 9 PM EST

Ensure your computer meets system requirements by going to this link:

**https://**[**www.aleks.com/support/system\_requirements**](http://www.aleks.com/support/system_requirements)

**TECHNICAL AND SUPPORT INFORMATION**