



P.O.W.E.R. Learning: Online Success, 2nd edition

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Chapter-by-Chapter Changes

CHAPTER 1 P.O.W.E.R. LEARNING: BECOMING AN EXPERT STUDENT

1. Refined description of economic value of college
2. New statistics on lifetime monetary value of a college education
3. New statistics on annual gap between high-school and college-educated earners
4. Rephrased how service learning is defined
5. Brain wave passwords
6. Self-driving cars
7. Refined definition of service learning
8. Defined *acronym*
9. Internet access as part of preparation
10. Redefined *growth mindset*
11. Introduced concept of grit
12. Introduced definition of fixed mindset
13. Cultivating grit
14. Clarified importance of reading material assigned, but not discussed, by instructors
15. Revised *Resources* section

CHAPTER 2 MAKING THE MOST OF YOUR TIME

1. Clarified the goals of time management
2. Clarified directions for completing time log
3. Added strategies for scheduling homework and study time
4. Changed section on “study time” to “homework and study time”
5. How to monitor children’s screen time
6. Clarified the value of doing less
7. Revised description of to-do list
8. How to use smartphone apps to time study sessions
9. Revised *Resources* section

CHAPTER 3 TAKING NOTES

1. Refined explanation of why less can be more in taking notes
2. Refined section on instructor limitations
3. Research on off-task laptop use during class
4. Clarified significance of instructor nonverbal cues
5. Revised *concept map* key term
6. Clarified taking study notes on material that can’t be written on or annotated
7. Use of note-taking apps to take notes in class
8. Importance of using critical thinking skills to evaluate information
9. Discussed fake news and social media
10. Revised *Resources* section

CHAPTER 4 TAKING TESTS

1. Refined explanation on importance of learning about tests before taking them
2. Clarified different types of test questions
3. Clarified description of essay questions
4. Refined description of short-answer and fill-in questions
5. Provided examples of apps for taking study notes (Evernote and OneNote)
6. Refined description of value of test anxiety
7. Cultivation of growth mindset to deal with math anxiety
8. Added more strategies to deal with math anxiety and testing
9. Use of scanners to grade tests
10. Importance of bringing photo ID to tests
11. Identification verification at testing centers
12. Taking tests at testing centers
13. Self-talk prior to starting tests
14. Visualization of success before starting tests
15. Clarified strategies for starting essay exams
16. Clarified short-answer and fill-in questions
17. Refined description of absolute words in testing items
18. Clarified educated guessing strategy
19. Refined discussion of end-of-test strategies
20. How to politely consult with instructor after poor test performance

CHAPTER 5 READING AND REMEMBERING

1. Clarified concept of advance organizers
2. Clarified creation of advance organizers
3. Refined description of identifying length of chapters before starting to study
4. Clarified rationale for purchasing new vs. used textbooks
5. Clarified use of online dictionaries

6. Clarified SQ4R study system
7. Refined memorization technique availability
8. Clarified discussion of multiple memory strategies
9. Clarified ways of rehearsing material
10. Refined description of acrostics
11. Clarified how retention can be hindered by mnemonics that don't focus on meaning
12. Clarified example of overlearning
13. Explanation of memory consolidation process
14. Refined importance of rethinking for comprehension

CHAPTER 6 WRITING AND SPEAKING

1. Clarified explanation of writing as a process
2. Refined description of liberating value of starting a blank page
3. Refined description of goal of writing assignments
4. Clarified rationale for brainstorming
5. Clarified the value of virtual or hard-copy information folders
6. Updated citation examples
7. Refined description of common knowledge
8. Clarified the use of scaffolding
9. Added *argument* as a key term
10. Added *background* as a key term
11. Refined description of writing in short chunks
12. Clarified value of putting aside first drafts for a time
13. Clarified need for multiple drafts
14. Clarified need to cut extraneous information
15. Refined the description of the process of rethinking
16. Importance of noting source material
17. Reiterated importance of the first few minutes of a talk
18. Clarified importance of notes
19. Described importance of using reliable sources and avoiding fake news

CHAPTER 7 CAREERS

1. Data on occupations updated
2. Added questions to consider regarding startup companies
3. Refined description of finding career opportunities
4. Revised occupations with the fastest growth
5. Updated sample résumés and cover letters
6. Suggested opening to cover letter
7. Clarifying that the first part of career portfolio is for the user
8. Inclusion of accomplishments in Career Portfolio
9. Importance of including course schedule with syllabus in career portfolio
10. Inclusion of badges in career portfolio for learning experiences
11. Clarified importance of making cover letters specific for each position
12. Clarified how to draw readers into application letters
13. Refined description of the web has changed job hunts
14. Importance of social media in job search
15. LinkedIn capabilities for building a professional online presence
16. Guidelines for online résumés
17. Importance of creating an online résumé separate from a hard copy résumé
18. Clarified importance of asking questions during an interview
19. Importance of individual thank you notes

20. Updated *Resources* section

CHAPTER 8 TECHNOLOGY AND INFORMATION COMPETENCY

1. Clarified concept of digital divide
2. Role of course websites
3. Removed reference to wikis
4. Clarified and updated individual response technology
5. Clarified importance of keeping e-mails short
6. Avoiding use of postscripts in e-mail
7. Expanded online netiquette
8. Avoiding use of sarcasm
9. Expanded phishing material
10. Safety issues on social media
11. Revised statistics on Facebook and Twitter use
12. New character limit on tweets
13. Free online courses such as edX and Coursera
14. Necessity of good Internet service for distance learning courses
15. Asking for help in online courses
16. Making the most of online feedback
17. Redefined *online database*
18. Expanded explanation of encyclopedias to include handbooks
19. Clarified reserve collections
20. Clarified online catalog content
21. Clarified description of interlibrary loan
22. Avoiding fake news websites
23. Updated web search statistics
24. Refined description of use of search engine results

CHAPTER 9 MAKING DECISIONS AND PROBLEM SOLVING

1. Criteria for making optimal decisions based on critical thinking
2. Clarified assessing the alternatives
3. Clarified working through the steps of assessing alternatives
4. Refined description of tossing a coin
5. Clarified going with a gut feeling
6. Clarified the necessity of generating appropriate solutions in problem solving
7. Refined description of importance of defining problems to be solved
8. Clarified need to use different strategies to solve life's more complex problems
9. Rephrased strategy of temporary stopping efforts at problem solving
10. Clarified need for clear and unbiased critical thinking
11. Clarified how naming something is not explaining it
12. Refined description of how generalities can be made to seem definitive
13. Clarified fallacy of common sense
14. New principle of conflict resolution
15. Strategy of blocking a person from social media after the end of a relationship

CHAPTER 10 DIVERSITY AND RELATIONSHIPS

1. Added gender diversity to learning objective
2. Intersectionality and diversity
3. Race as a social construction
4. Increase in foreign students and implications for diversity

5. Controversies regarding appropriate labels for members of racial and ethnic groups
6. Redefined prejudice
7. Refined description of considering people as individuals rather than in the aggregate
8. Clarified how the groups to which we belong affects how others view us
9. Gender identity
10. Transgender identity
11. Sexual orientation

CHAPTER 11 JUGGLING: STRESS, MONEY, FAMILY, AND WORK

1. Expanded coverage on stress and strategies to cope with it
2. New content related to veterans returning to college
3. Updated *Resources* Section