

TEST BUILDER: Import and Export Test Builder Files for Collaboration

(New Experience) Video: CLICK TO VIEW

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Test Builder allows you to import and export an exam to share with your colleagues for collaboration.

To export a Test Builder file: From the My Tests page, click on the test menu options and select "Export and Share Test."

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|-------------------|---------------------------|-------------------------|------------------------|-------------|----------------------------|
| My Tests | | | P Search by Test Title | 0 | Refresh List Creete Test 🗸 |
| ≓¢ Test Title = | 🗢 Date modified 🛛 🔤 | © Product Title = | © Author | =\$ Edition | ≡≎ Format |
| Pran 1 | Apr 27, 2023, 13125 PM | Essentials of Leonomics | Unic | 50 | .9TI I DOCX |
| Chapter 2 | Apr 27, 2023, 10:30:51 AM | Essentials of Economics | Bue | 50 | .ROOK. |
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| | ≣≎⊓ | Format | | 1 | |
| | Re | generate | 000 |) | |
| | Re | Get Info Edit | | | |
| | Re | Copy Export and | Share Test | | |
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| | Re | Delete Generate | 8 | | |

The Test Builder zip file will download to your computer.

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|--|---------------------------|--|--|--|
| fy Tests | | | | |
| Your test has been successfully exported. Import of this file can only be done on same ISBN. | | | | |
| ≡≎ Test Title | ≕≎ Date modified | | | |
| Exam 1 | Apr 25, 2023, 11:44:04 AM | | | |
| Copy of Exam 2 | Apr 24, 2023, 1:12:45 PM | | | |
| Exam 2 | Apr 24, 2023, 12:25:32 PM | | | |
| Chapter 1 | Apr 13, 2023, 10:15:01 AM | | | |

To import a Test Builder file: Select "Import Test" under the Create Test dropdown.

| Search by Test Title | | Refresh List | Create Test 🗸 |
|----------------------|-------------|-------------------|-----------------|
| | | | Create New Test |
| thor | ≡\$ Edition | ≣ ≎ Format | Import Test |

Note: Test Builder will only import files from an existing Test Builder zip file. It must be the same ISBN from which the test was originally created.

| 6, | Import Test | × |
|----|---|---|
| | Import a Test Builder File | |
| 6, | Upload an existing Test Builder zip file to import a new test to the "My Tests" page. | |
| ł | Note: Test Builder will only import files from the same ISBN from which the test was originally created. | |
| 4, | Upload Zip File Choose File | |
| 4, | Cancel Confirm | |

Choose the Test Builder zip file from your computer to upload and click the "Confirm" button.

The successfully imported test file will then show up in draft format ready to review.

| Search by | Test Title | C Refresh List | Create Test 🗸 |
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Check out our other test builder how-to videos for more information on: Test Builder Overview, Selecting Questions, Editing Questions, Export to Learning Management System (QTI), and Export to Microsoft Word.