How do I manage student extensions in my Connect section? (CLASSIC EXPERIENCE)

Video Walkthrough: [CLICK TO VIEW]

If you have a student that needs additional time or an additional attempt on an assignment, you will need to provide them with an extension.

Start on the home page of your Connect course and select the appropriate assignment.
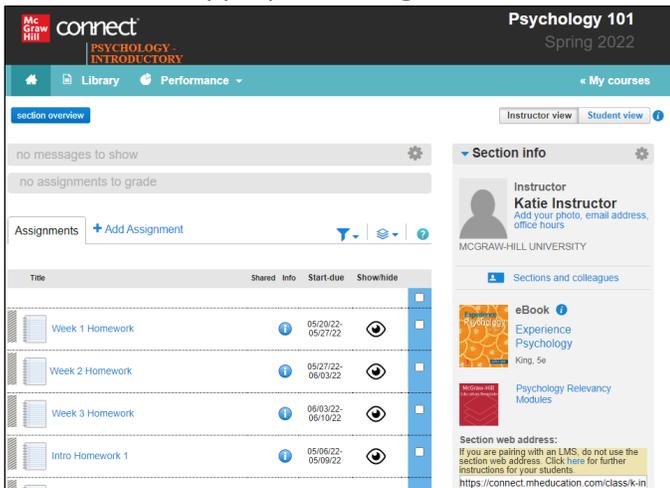
Once in the assignment, click on assignment options, and choose manage extensions.
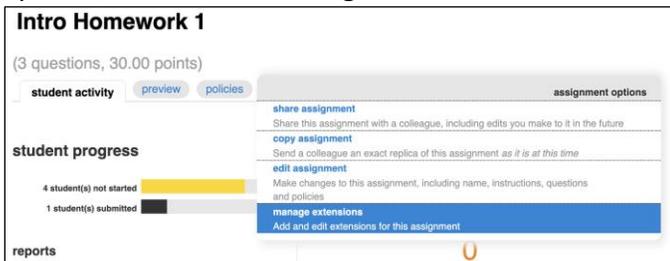
Here, you will see a list of your students, where you can select their names on the left, and adjust the start, due, time limit, and number of attempts. If your student has already submitted the full number of attempts, you will need to edit the number of attempts and increase that by one for the student to access that assignment again. Click save when all changes have been made.
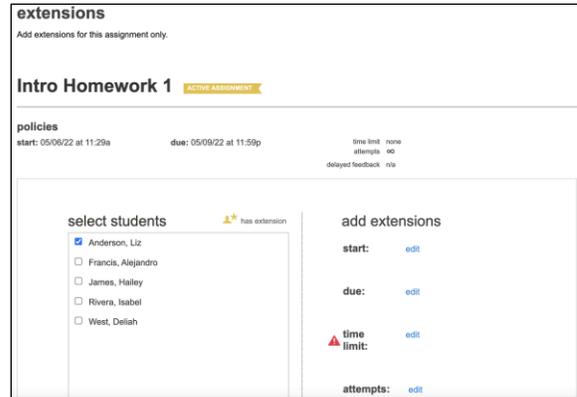
If a student needs an extension on multiple assignments, return to the list of assignments and select the applicable assignments. Click on the options dropdown and select "manage dates."
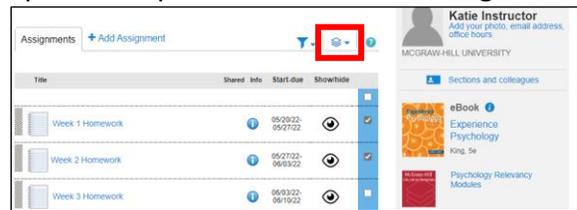
The first screen you will see is to manage due dates for every student. Click on the extensions tab, select the student's name, and adjust the settings the same way as for an individual assignment. Again, make sure to click save when you are done.