How Do I Manage Student Extensions in My Connect Section? (New Experience)
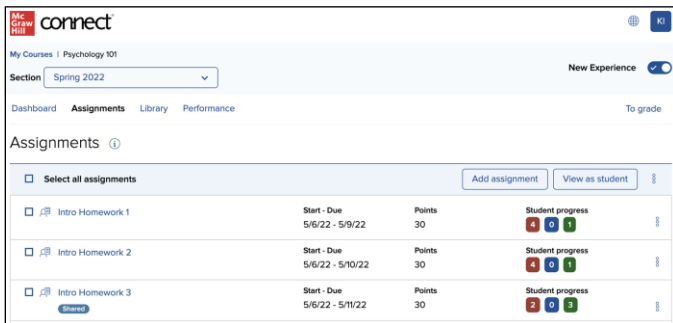
Video Walkthrough: CLICK TO VIEW

If you have a student that needs additional time or an additional attempt on an assignment, you will need to provide them with an extension.

From your section dashboard, click on the assignments tab, and select the applicable assignment. You can also select the assignment from the assignment overview widget on the dashboard.


Once in the assignment, click on assignment options and choose manage
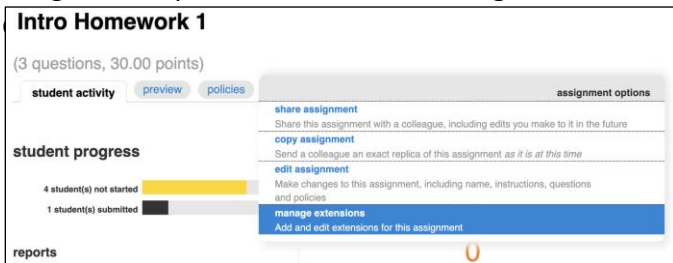
Here, you'll see a list of your students, where you can select their names on the left and adjust the start, due, time limit, and number of attempts. If your student has already submitted the full number of attempts, you'll need to edit the number of attempts and increase that by one in order for the student to access that assignment again. Click save when all changes have been made.
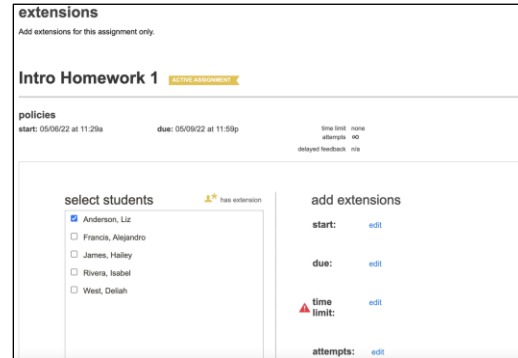
If a student needs an extension on multiple assignments, you can return to the list of assignments and select the applicable assignments. Click on the options dropdown from the three dots on the right corner and select "manage dates."
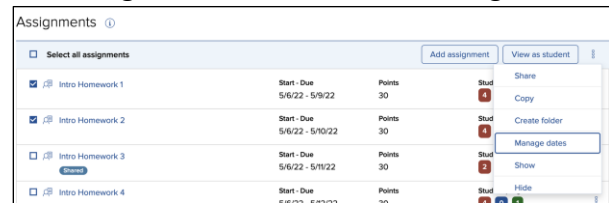
The first screen you will see is to manage due dates for every student. Click on the extensions tab, select the student's name, and adjust the settings the same as for an individual assignment. Again, make sure to click save when you are done.

Support and Resources
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MONDAY-THURSDAY: 24 hours
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SATURDAY: 10 AM - 8 PM EST
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