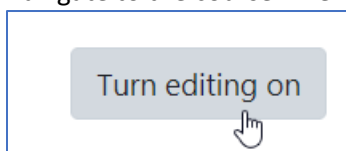

Adding the ALEKS Tool Link to Moodle (Instructor)

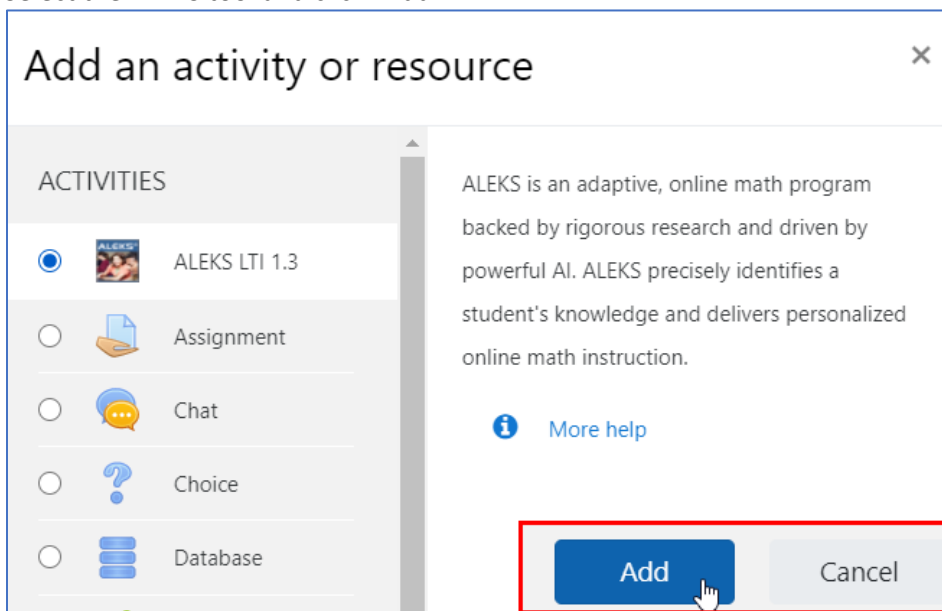
This document will guide Instructors to add the ALEKS LTI 1.3 tool to their course from the Content area.

Adding ALEKS as an Activity to your Moodle Course

1. Navigate to the course where you would like to add ALEKS as an activity. Turning editing on to start.



2. Select "Add an activity or resource".
3. Select the ALEKS tool and click "Add".



4. Name the activity so that students will recognize it provides access to ALEKS and save the configuration.

+ Adding a new External tool

▼ General

Activity name ! Click to launch ALEKS

Select content

Show more...

▶ Privacy

▶ Grade

▶ Common module settings

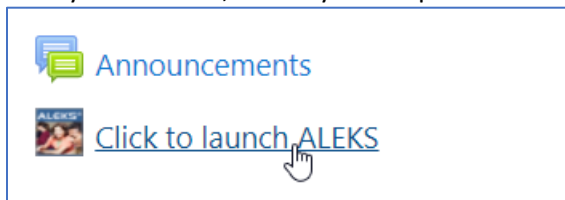
▶ Restrict access

▶ Tags

▶ Competencies

Save and return to course Save and display Cancel

5. The activity will allow single sign-on for instructors and students in the course. Clicking the link will send you to ALEKS, where you can pair an existing account or create a new one.



Pairing an ALEKS Account to Moodle or Creating a New ALEKS Account

1. The first time you click through the ALEKS tool as an instructor you will be asked to pair your Moodle account to your ALEKS account, if it exists, or to set up an instructor account in ALEKS.

**Mc
Graw
Hill** **ALEKS**[®]

ALEKS Internal--Math University

Welcome to ALEKS

Account Status Do you have an ALEKS instructor account at this institution?

No, I need a new instructor account

Yes, I have an instructor account at this institution

Continue

If you have an account already, make sure to select the second option to use your existing account.

ALEKS Internal--Math University
Welcome to ALEKS

Account Status Do you have an ALEKS instructor account at this institution?

No, I need a new instructor account

Yes, I have an instructor account at this institution

Login Name

Password

[Forgot password](#)

2. Submit your login name and password, then click Continue to [jump to the course pairing options](#).

If you do not recall the password to your account, or did not create one previously, you can use the “Forgot Password” link and submit your university email to retrieve your login and set a new password. Then, return to this page by launching the tool again from Moodle.

3. If you do not have an ALEKS account, one will be created for you by selecting “No, I need a new instructor account”.

Account Status Do you have an ALEKS instructor account at this institution?

No, I need a new instructor account

Yes, I have an instructor account at this institution

Continue

4. ALEKS will try to pull your account details from Moodle, but if they do not populate make sure to enter your name and email address to use for your ALEKS account.

ALEKS Internal--Math University
Account Creation

* Required

Enter Your Personal Information

First Name * Aleks

Last Name * Instructor

Email * aleksinstructor@aleks.c

Review and Accept Terms of Use

I agree to the McGraw Hill [Terms of Service](#) if applicable, [Terms of Use](#), and [Privacy Notice](#).

Previous Continue

5. Agree to the Terms of Service and click Continue to finalize your account.

Pairing Your Moodle Course to an ALEKS Course

If this is your first time using ALEKS

1. If you just created your ALEKS account, you will be presented the option to make a new course and pair it immediately or you may create a copy of an existing course that is publicly visible and pair the copy.

Aleks Instructor
Course Pairing

Choose an option to pair with your LMS Course LTI Advantage Test Course

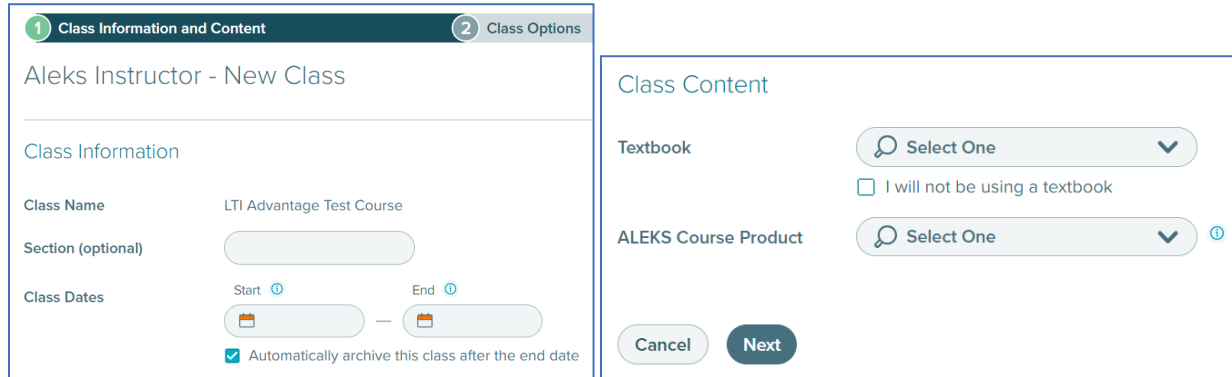
COPY Existing Class

CREATE New Class

Or [bypass course pairing](#) for now to perform advanced administrative duties in ALEKS.

You may also select the “bypass course pairing” link for now if you just want to head into ALEKS without setting up a course just yet. After bypassing the class creation and pairing step, ALEKS will still prompt you to pair your Moodle course the next time you login over the activity link from Moodle.

2. Selecting Create – New Class will take you into ALEKS’ class creation process where you will select your ALEKS course product, textbook (if using one) and set your Start and End dates for the term.



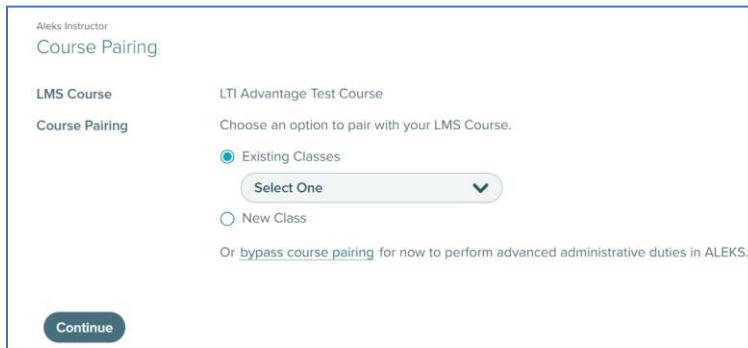
3. Once you fill out all required fields and create your course, the ALEKS link from your Moodle activity link will proceed to the class in ALEKS when clicked. Students will access ALEKS the exact same way, however, they see the ALEKS course from a student perspective.
4. Selecting Copy – by Class Code will prompt you to submit the ALEKS Class Code of a publicly visible ALEKS course.



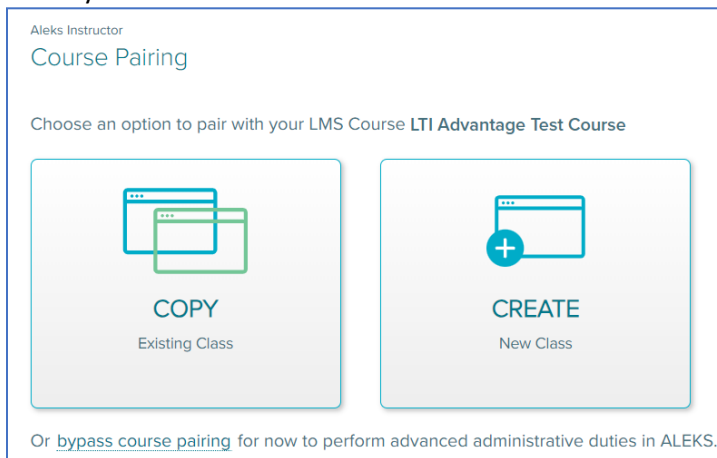
5. Once you enter the Class Code and select the intended Start and End dates for your term, your ALEKS course will be created and paired with the Moodle course.

If you paired an existing ALEKS account

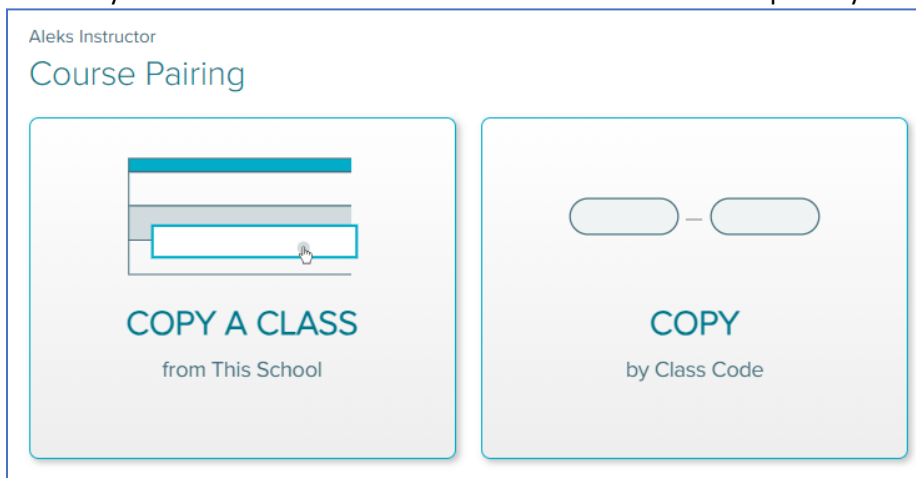
1. If you have a course already created in ALEKS, or one was copied to your account, you can select these from the Existing Classes drop-down menu.



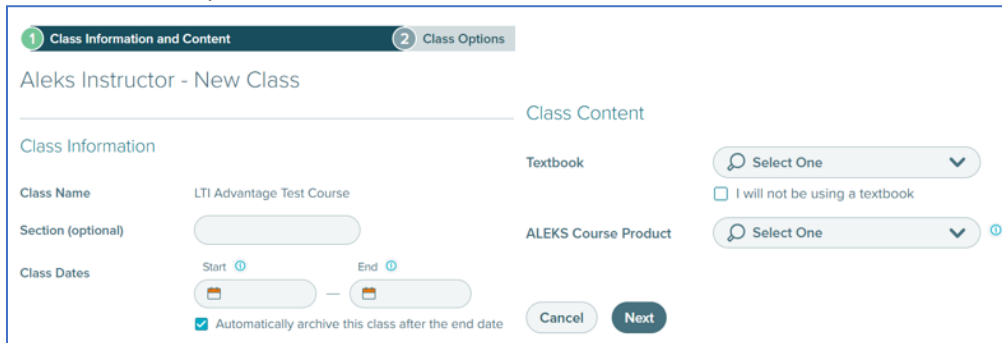
2. Select Continue to complete the pairing.
3. Selecting New Class will present you with the option to copy an existing ALEKS course or to create an entirely new ALEKS course.



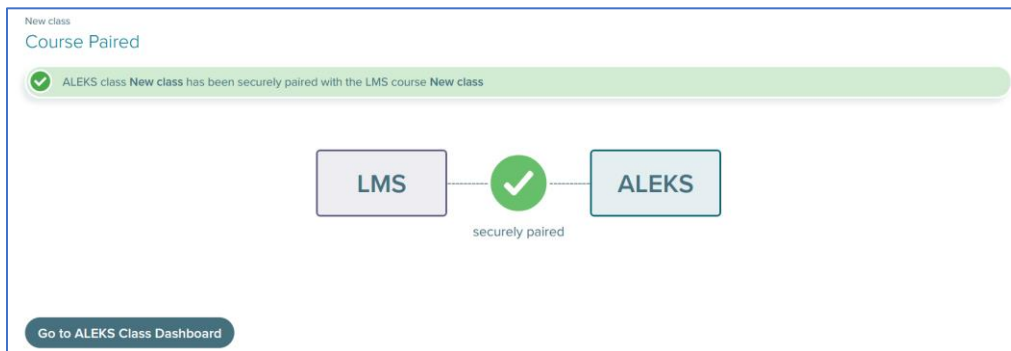
4. Selecting Copy – Existing Class will prompt you to select a course from a drop-down of ALEKS sections you have access to or submit the ALEKS Class Code of a publicly visible ALEKS course.



5. Creating a new class will require you to fill out the Start and End Dates, ALEKS Course Product and the textbook for your course.



Once you fill out the basic details of your course, it will be created and paired to your Moodle course.

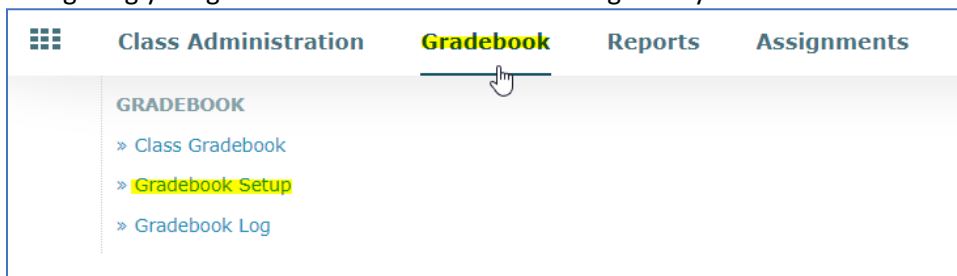


The ALEKS link from your Moodle activity will return you to the ALEKS course when clicked without needing to submit your login credentials again. Students will access ALEKS the exact same way, however, they see the ALEKS course from a student perspective.

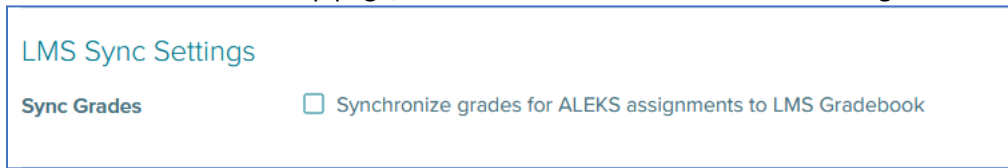
Now that your course is paired, it is recommended to confirm how you want the ALEKS gradebook to sync with Moodle.

Enabling Gradebook Sync from ALEKS

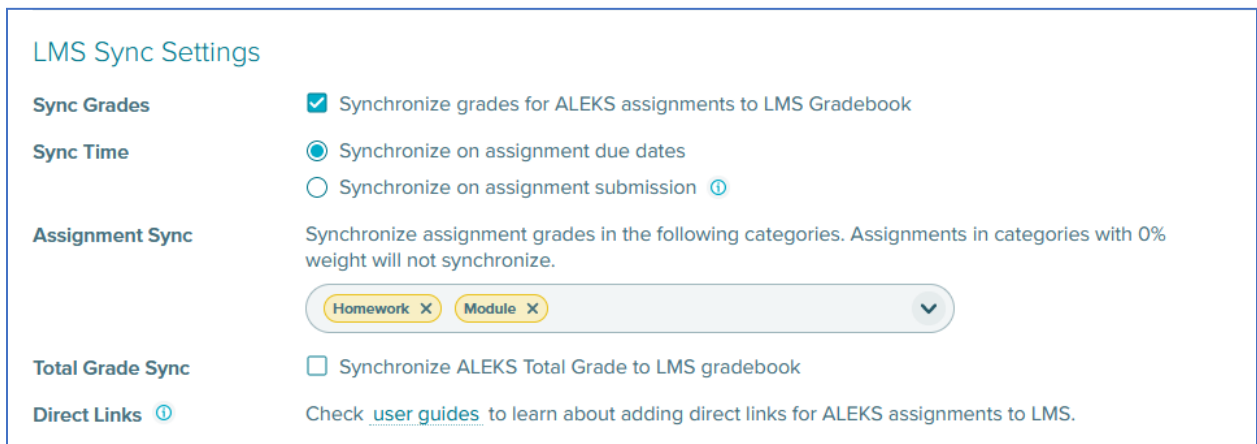
1. From your paired ALEKS course, hover over Gradebook and select Gradebook Setup to begin configuring your gradebook and enable automatic grade sync.



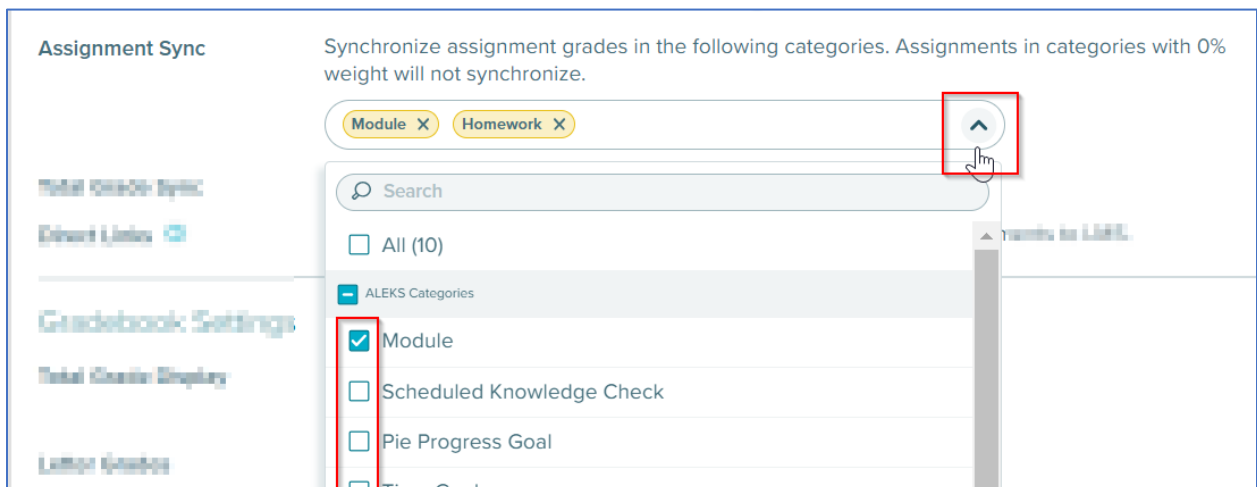
- From the Gradebook Setup page, first check the box to enable automatic gradebook sync.



This will expand the list of settings associated with your gradebook sync. Changes to these settings will not update your class until you click the Save button at the bottom of the page.

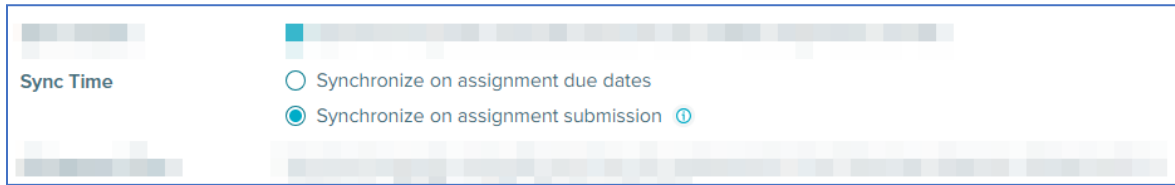


Under Assignment Sync, you can choose which categories to send back into Moodle from the drop-down menu:



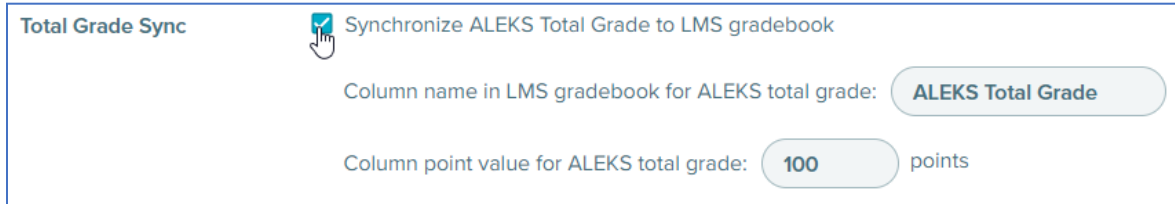
Check the boxes next to each category and they will be added to the Assignment Sync field. All assignments with a non-zero point value in each category will be included in the sync.

Further control of the sync behavior is now available through the Sync Time setting:



- The option to Synchronize on assignment due dates will not pass over grades until the actual assignment due date passes in ALEKS. This is the original default behavior for grade sync.
- With Synchronize on assignment submission selected, student actions like submitting an assignment or making progress on a module will trigger an update of the corresponding Moodle assignment grades.

You may also opt to send over a column in your gradebook using the calculated ALEKS total grade:



This column can be customized with a different name and point value, which are both passed to Moodle. Your gradebook weights in ALEKS only apply to this column.

3. Click Save at the bottom of the page to complete your gradebook setup. Assignment point values in ALEKS will sync over at this time to corresponding assignments in Moodle.