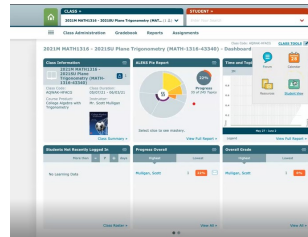
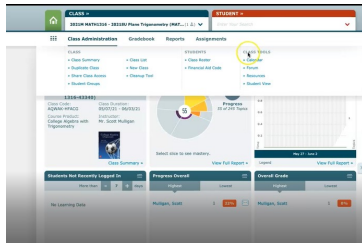
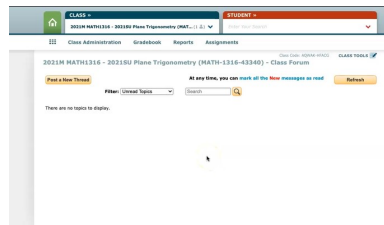
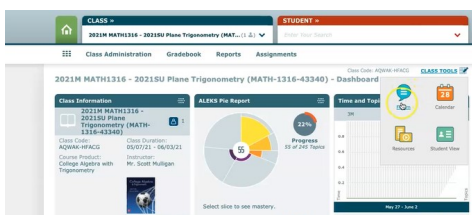


1. You can access the Class Tools that are available in the instructor module by going to the Class Administration sub navigation menu, then to Class Tools on the right side. You can also click on the Class Tools link at the top right side of the active screen. Under Class Tools you will find:

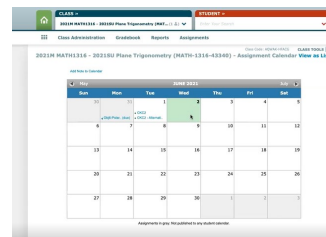
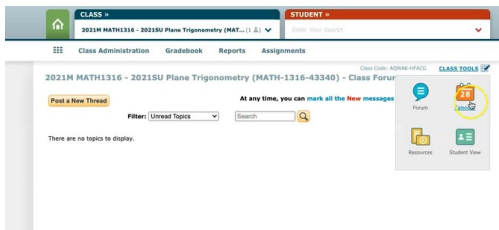
- Forum
- Calendar
- Resources
- Student View



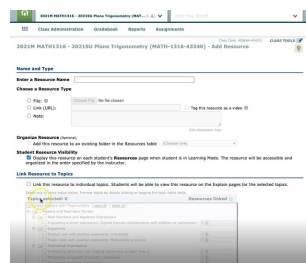
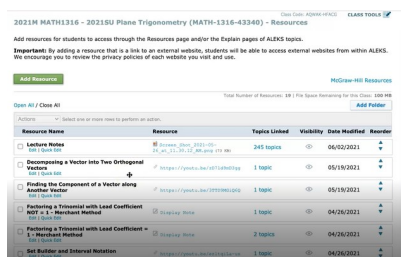
2. By clicking on Class Forum participants can post new topics and participate in any discussions.



3. The class calendar contains due dates for your assignments. You can also add notes to your class calendar.



4. Next click on the Resources. This will allow you to customize your classes at both the class and topic level. Resources are available to students from the resource link in their student account.



5. By clicking on Student View in the Class Tools menu you can take the initial Knowledge Check, view your Alex Pie, work in learning mode and complete assignments. By clicking on the Reset the Student View, you will restart the student experience from the initial step sequence.

