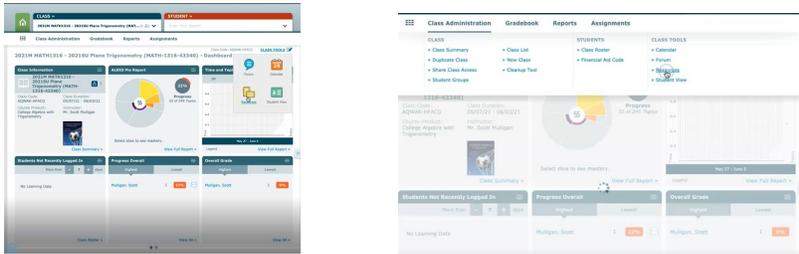
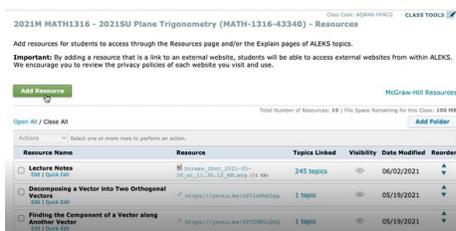


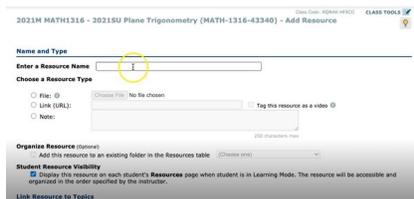
1. To add Class Resources, click on Class Tools in the upper right hand corner or go to Class Administration and, under the header Class Tools, select Resources.



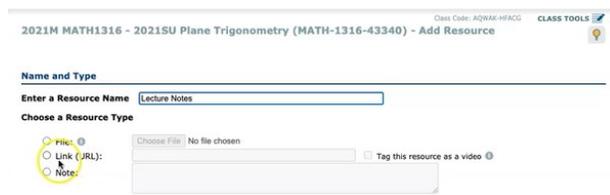
2. If you would like to add a new resource, click on the green Add Resource button.



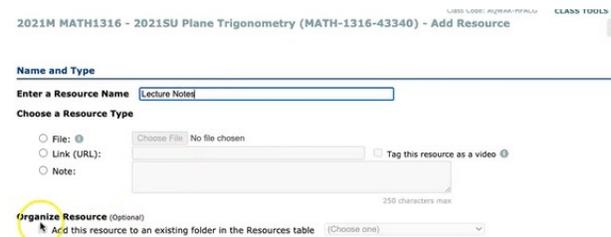
3. First give your resource a name.



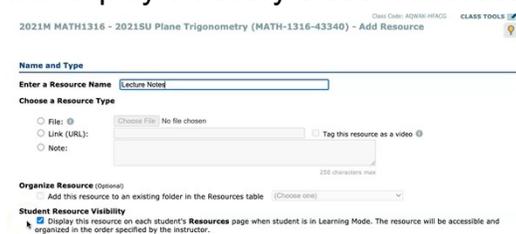
4. Choose a Resource Type: File, Link or Note. Upload the file by selecting Choose File.



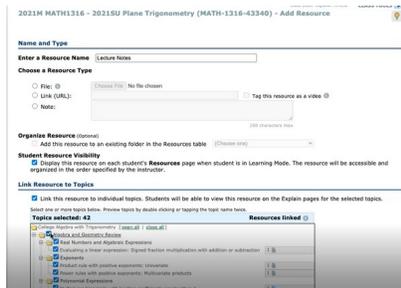
5. If you have an existing resource folder, check the box to add your resource to it.



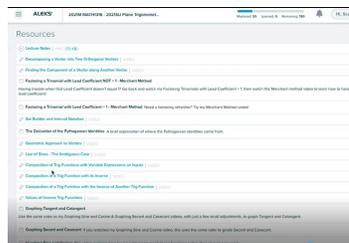
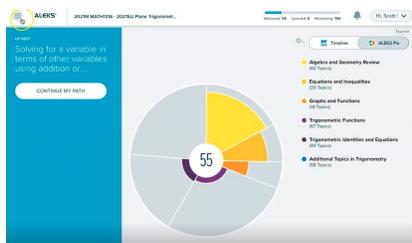
6. Next, you'll see Student Resource Visibility. If you leave this box checked, the resource will display on every student's Resources page when the student is in Learning Mode.



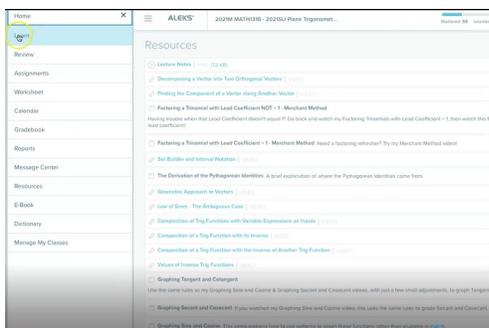
8. By checking the Link Resources to Topics, all the topics in your course will appear. You can link it at the section level by clicking on section level folder. You can always select individual topics by selecting the box next to the topic name. Hit the green Save button to save any changes made.



9. When logged in as a student, you can get to your Resources in either of the following ways: Click on top left main menu bar, then go to Resources. Once you click on the link you will see every Resource the professor has uploaded.



10. You can also get to student Resources by going to the top left main menu bar and selecting Learn.



11. Once you are in the Learning Mode, if a topic has been tagged with an instructor resource, you can find it at the top right where it says Resources.