

A **Microsoft Office Specialist (MOS) certification** is an industry-recognized validation of proficiency in core Office suite applications: Access, Excel, PowerPoint, and Word.

## Complimentary MOS prep materials in SIMnet include:

■ MOS SIMbooks: Contain content organized for the three MOS Associate level exams (Excel, PowerPoint, and Word) and for the MOS Access Expert level exam. Content is available as one SIMbook with all Office applications or separate SIMbooks per individual application.





MOS Word Associate SIMbook



MOS Excel Associate SIMbook



MOS PowerPoint Associate SIMbook

- MOS Capstone Projects: Level 2 MOS chapter projects and capstone projects are available for each Office application.
- MOS Prep Simulated Exams: Instructors can assign a simulated exam for students to practice MOS certification skills.

This content is organized to help students prepare for the MOS exam to enhance career readiness and employability.

Contact your rep for a demo: mheducation. link/rep