

# Quick Start Guide for Advanced Placement<sup>®</sup>, Honors, and Electives

# Check Your System Requirements

Connect® is available entirely online and works best when you are using Firefox or Chrome as your web browser.

Go to <http://connect.mheducation.com/connect/troubleshoot.do> to automatically check if your computer and web browser are compatible with Connect®.

The screenshot shows the 'connect' system requirements page. At the top, it states 'Your computer is fully compatible.' and 'You can use this site without any changes.' Below this, there are two tables: 'critical components' and 'less critical components'. Both tables show that all components are compatible. To the right, there are sections for 'operating systems', 'browsers', and 'plug-ins' with lists of supported versions. At the bottom, there is a 'make any changes?' section with a 'troubleshoot again' button.

component	compatible?	your computer
Browser	✓ Yes	Safari 8
Cookies	✓ Yes	Cookies accepted
Javascript	✓ Yes	Enabled

component	compatible?	your computer
Flash	✓ Yes	Installed (Version 17.0.0)
Java	✓ Yes	Installed (Version 1.8.0.45)
Operating System	✓ Yes	Macintosh OS X Mavericks 10.10
Pop-up Blocker	✓ Yes	Pop-up windows allowed
Screen Resolution	✓ Yes	1920 x 1080 pixels

## Log In

Direct your browser to [connect.mheducation.com](http://connect.mheducation.com)

Enter your Connect username/email and password:

**Email: LAscience@mhconnect.com**  
**Password: Connect18**

Then click **Sign In**.

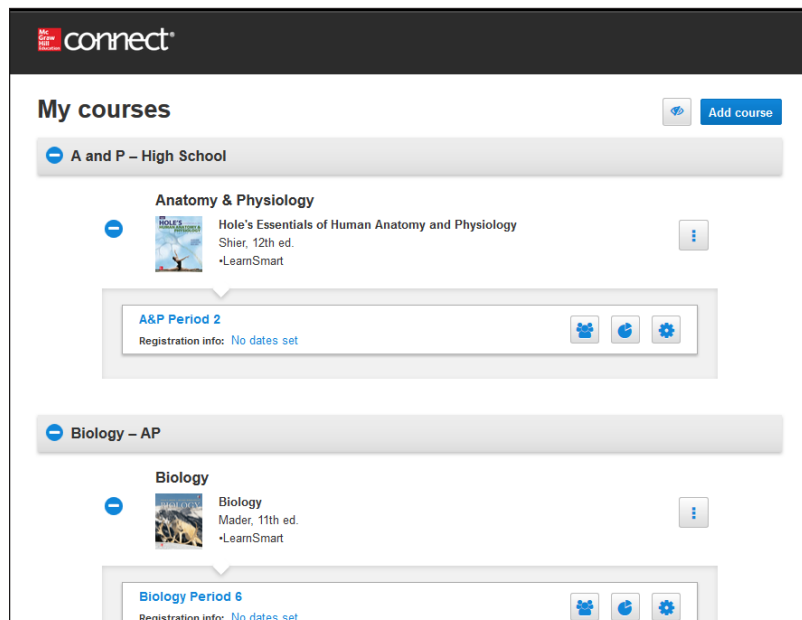
The screenshot shows the Connect homepage. At the top, there is a navigation bar with 'What is Connect?', 'Instructors', 'Students', and 'Subjects'. A search bar is on the right. The main content area features a large heading 'Get Connected. Get Results.' and a graphic showing 'Higher Pass Rates' with 'With connect 83.7%' and 'Without connect 72.9%'. Below this is a 'SEE FOR YOURSELF' button. On the right, there is a 'Sign In' section with fields for 'Email Address:' and 'Password:', a 'SIGN IN' button, and a 'Forgot Password?' link. At the bottom, there is a banner for 'Study Smarter, Not Harder, and improve your grades.' with a 'GET THE LEARNSMART ADVANTAGE TODAY >>' button.

# My Courses

The **My Courses** page lists all of the courses to which you have access. Each class created within a Course is called a **Section**.

From this page you can:

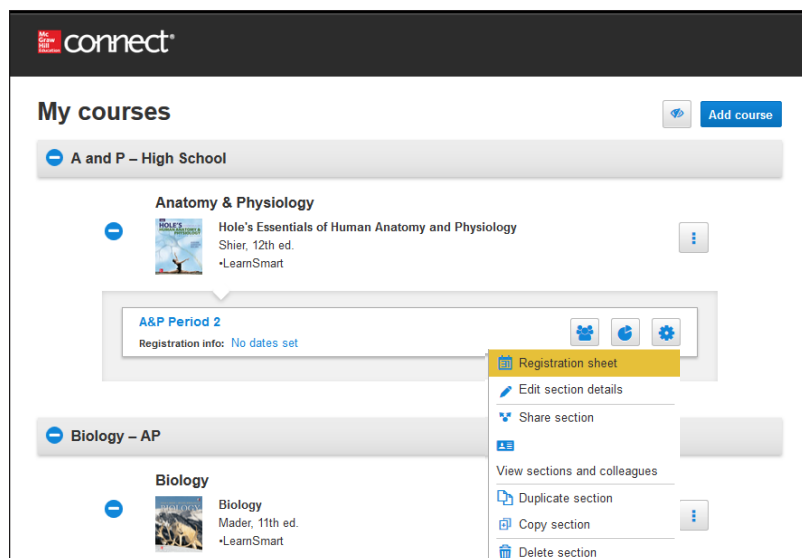
- Open a section by clicking on the blue **section name**.
- Register students for a section or create a new section (see next page).



# Registering Students to a Section

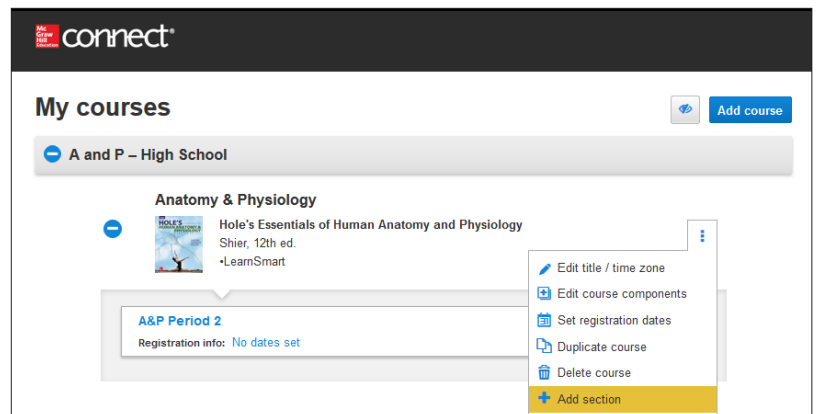
To register students for a section, click on the **Section Options** button and select **Registration Sheet**. Send the information on the Registration Sheet to students so they can register for the section.

**NOTE:** To register for the section, each student will need to have a Connect access code. Student access codes are provided by McGraw-Hill Education Online Implementation at the time Connect is purchased for your school or school district.




# Creating New Sections

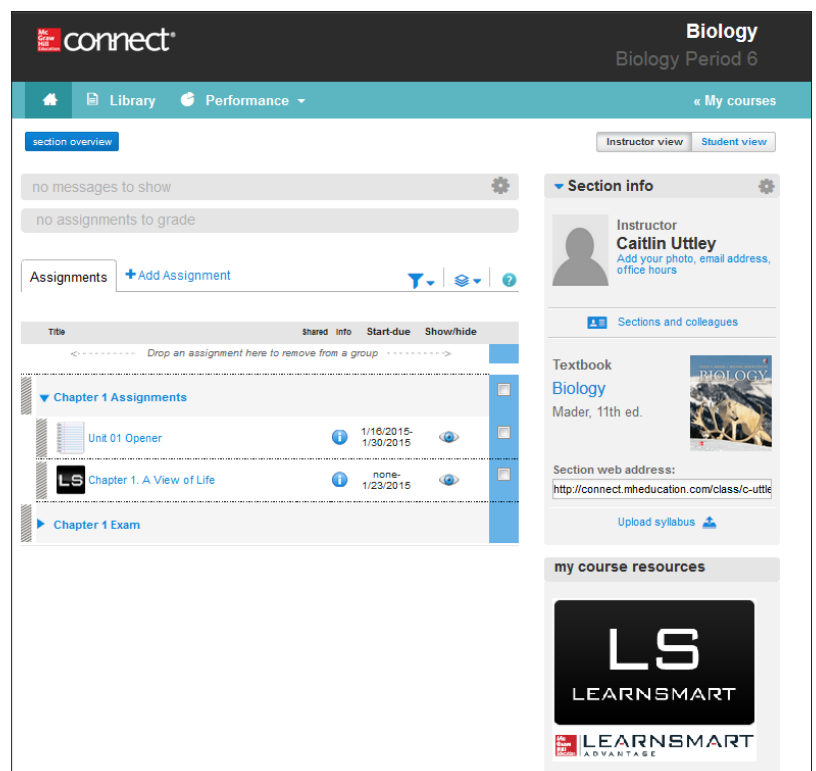
Create a new class section by clicking on the **Course Options** button and selecting **Add Section**.



# Section Homepage

When you open a section, you will see the section homepage. From this page you can:

- Click on the **Book Cover** to go to the eBook (if available).
- Click on **LearnSmart** to go to LearnSmart or the adaptive SmartBook (if available).
- View the **Assignments** that have been created for this Section.
- Click on **+Add Assignment** to create new assignments for this section.
- Click on **Library** to access test banks and other resources.
- Click on **Performance** to access the different types of reports you can generate when students have submitted assignments.
- Click on **Student View** to preview and take assignments as students will see them.
- View and edit **Section Information**, including the student roster and instructor information.
- Click on **My Courses** to go back to the My Courses Landing Page.
- Click on the **House Icon**  to return to the Section Overview Page from within any page in Connect.



# Creating Assignments

The **+Add Assignment** tab offers a variety of assignment types to choose from. The assignment types will vary depending on the course you are using, but may include:

- Question banks
- LearnSmart adaptive learning tool (which includes SmartBook)
- Advanced Placement Suggested Assignments (for AP® courses)

To create an assignment for students, click on the assignment type and follow the instructions. You can customize the assignment options, including content, due dates, time limits, and even the number of student attempts.

# Assignment Options

Once an Assignment has been created it appears on your Section homepage.

Connect allows teachers to share or copy Assignments with other teachers.

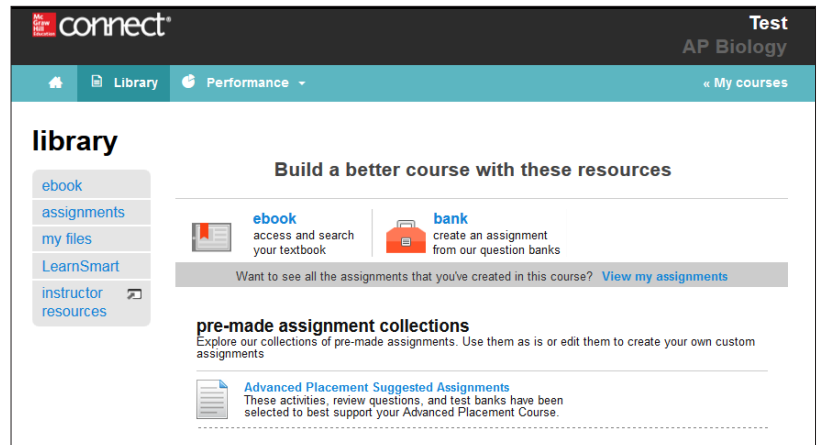
- **Sharing Assignments** allows your colleagues to use your versions of the assignments, including the edits you make later. You control the assignments' questions and policies. This is ideal when departmental or administrative control of courses is desired.
- **Copying Assignments** allows you to send replicas of assignments to colleagues. This allows your colleagues to control assignment questions and policies. This is ideal when individual control of courses is desired.



# Library

From this page you can:

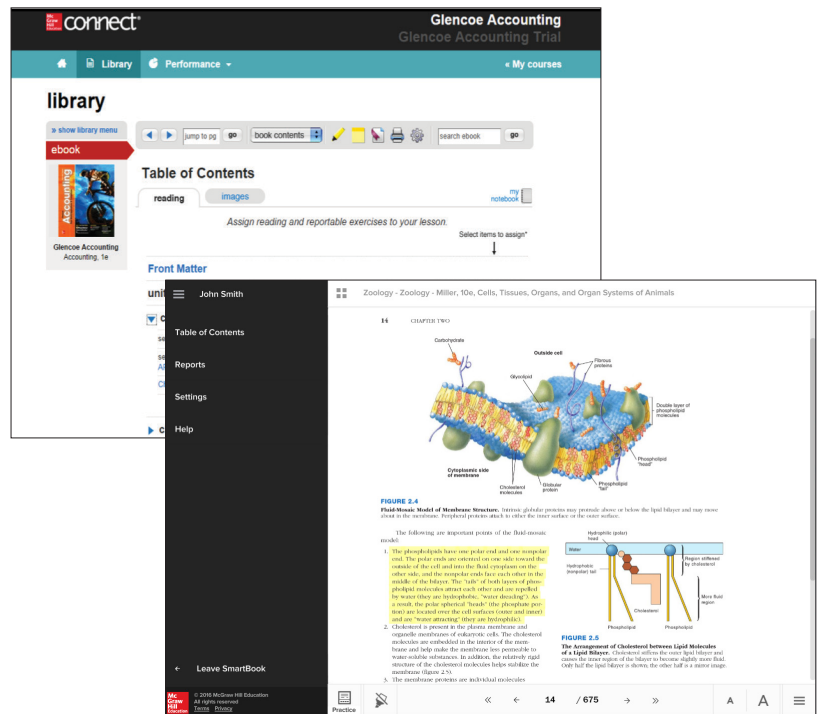
- Click on **eBook** to go to the eBook (if available for your course)
- Click on **LearnSmart** to go to LearnSmart or the adaptive SmartBook (if available for your course)
- Click on **Instructor Resources** to go to the Instructor Resource Center.
- Click on **Bank** to create an Assignment from a Question Bank.
- Click on **Advanced Placement Suggested Assignments** (for Advanced Placement courses only) to see a complete list of editable assignments from which you can choose.



# eBooks

Depending on your course, an electronic version of your textbook may be available in one or both of the following formats:

- **SmartBook** uses LearnSmart technology to provide students with an adaptive reading experience. SmartBook can be accessed by clicking on LearnSmart from the Section Homepage. Students can also download and use the SmartBook app for the tablets and smartphones.
- **eBook (non-adaptive)** is a digital text available in some Connect courses. It allows students to access their entire text online. The non-adaptive eBook is available in the Library.



# Instructor Resource Center

Click on **Instructor Resources** from the Library Landing Page to go to the Instructor Resource Center. Here you will find additional resources and materials to use in your classroom.

The screenshot shows the McGraw-Hill Connect Instructor Edition interface. At the top, there is a navigation bar with 'connect' and 'Online LearningCenter' logos, along with links for 'Site Map', 'Help', and 'Feedback'. Below this, the page title is 'Traditions & Encounters: A Global Perspective on the Past - AP: A Global Perspective on the Past, 6/e'. A sidebar on the left lists 'Instructor Resources' including 'About the AP World His...', 'AP Correlations', 'AP Learning Objectives...', 'AP Teacher Manual', 'About the AP World His...', 'AP Essay Writers Handb...', 'Assessing AP Themes Ru...', 'AP Document-Based Ques...', 'Instructor's Manual', 'PowerPoint Presentations', 'Test Bank', 'Glossary', 'World History Film List', 'Critical Missions Inst...', 'Maps', and 'Image Library'. The main content area lists authors: 'Jerry H. Bentley', 'Herb Ziegler, University of Hawaii at Manoa', 'Heather Streets-Salter, Northeastern University', and 'Craig Benjamin, Grand Valley State University'. At the bottom, there is a footer with copyright information: 'Copyright ©2015 McGraw-Hill Education' and links for 'Terms of Use', 'Privacy Notice', and 'Report Piracy'.

# Performance

Click on **Performance** to access the different types of reports that can be generated once enrolled students have completed assignments.

The screenshot shows the 'report types' section of the Connect Reports interface. It features a header with an owl icon and the text 'Find out all you can do with Connect Reports.' followed by a 'view our success tips' button. Below the header, there are several report types listed with brief descriptions:

- Assignment results**: See assignment scores listed by student and color-coded into high, medium, and low score ranges, and customize results.
- Student performance**: See an individual student's scores, status of assignments, and time spent on each assignment.
- Assignment statistics**: See this section's highest, lowest, and average scores on each assignment attempt, or compare multiple sections' scores.
- Item analysis**: See this section's average score on each question within a single question bank assignment, or compare multiple sections' scores.
- Category analysis**: See category results for a single question bank assignment, or compare multiple assignments' results. Categories are determined by criteria, such as learning objectives, that are tagged to questions within the assignment(s) you select.
- At-risk report**: Assess which students are at risk of falling behind and take action to remediate.

Below these reports, there is a section for **Adaptive Assignment Reports**, which includes a sub-section for **LearnSmart** with the description: 'Review detailed reports to better measure student progress, comprehension and retention.'